ANANDA CHANDRA COLLEGE

JALPAIGURI, WEST BENGAL

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2012-13

Prepared by

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

ANANDA CHANDRA COLLEGE

NAAC Accredited - B++

(GOVERNMENT SPONSORED)
Affiliated to University of North Bengal

P.O. & Dist. - Jalpaiguri
Pin - 735 101 West Bengal
INDIA

Phone : (03561) 255554 (O), 257947 (R)
Tele Fax : (03561) 257324 (O)
e-mail : accjal@gmail.com
Website : www.accollege.org.

ESTD. 1942

Ref. No. ....

Date ....

27.12.2015

To
The Co-ordinator
National Assessment and
Accreditation Council (NAAC)
P.O. Box No. 1075
Nagarabhavi, Bangalore- 560072
Karnataka

Sub : *Submission of Annual Quality Assurance Report 2012-13*

Sir,

The Annual Quality Assurance Report for the year 2012-13 of the college has been submitted on 27.12.2015. Kindly do the needful and oblige.

Thanking you

Yours faithfully

(Dr. Dhiraj Kumar Basak)
Principal

Principal
Ananda Chandra College
Jalpaiguri

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2012-13

1.Details of the Institution

1.1 Name of the Institution

Ananda Chandra College

1.2 Address Line 1

Collegepara

Address Line 2

P.O. &Dist - Jalpaiguri

City/Town

Jalpaiguri

State

West Bengal

Pin Code

735101

Institution e-mail address

accjal@gmail.com

Contact Nos.

03561 - 255554

Name of the Head of the Institution:

Dr. Dhiraj Kumar Basak

Tel. No. with STD Code:

03561 - 257947

Mobile:

9434810683

Name of the IQAC Co-ordinator:

Mobile:

7584976450 / 9832317153

IQAC e-mail address:

iqacacc@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

WBCOGN11593

1.4 **NAAC Executive Committee No. &Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/33/460 dated 16-09-2004

1.5Website address:

www.accollege.org

Web-link of the AQAR:

http://accollege.org/media_uploads/naac/AQAR2012_13.pdf

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	81.55	2004	2004-2009
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7Date of Establishment of IQAC : DD/MM/YYYY

01.01.2014

1.9Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR   2014-15 submitted to NAAC on 27/12/2015
  ii. AQAR   2013-14 submitted to NAAC on 27/12/2015
 iii. AQAR 2012-13 submitted to NAAC on 27/12/2015
 iv. AQAR 2011-12 submitted to NAAC on 27/12/2015

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [√] No [ ]

                     NCTE

Type of Institution   Co-education [√] Men [ ] Women [ ]

              Urban [√] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

              Grant-in-aid +Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [ ] Law [ ] PEI(PhysEdu) [√]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others(Specify)   [.   Nil]

1.12 Name of the Affiliating University *(for the Colleges)*   University of North Bengal

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   DST-FIST   No   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   Nil

UGC-COP Programmes   No

2.IQACComposition and Activities

2.1No. of Teachers   0

2.2No. of Administrative/Technical staff   0

2.3No. of students   0

2.4No. of Management representatives   0

2.5No. of Alumni   0

2. 6No. of any other stakeholder and community representatives   0

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   0

2.9 Total No. of members   0

2.10No. of IQAC meetings held   0

2.11 No. of meetings with various stakeholders: No.   0   Faculty   0

Non-Teaching Staff Students   0   Alumni   0   Others   0

2.12Has IQAC received any funding from UGC during the year?   Yes [   ]   No [√]

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | 0 | National | 0 | State | | Institution Level | 0 |

(ii) Themes | Does not arise |

2.14 Significant Activities and contributions made by IQAC

| |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed instatutory body Yes | √ | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

| |

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			01	
UG	128		02	
PG Diploma				
AdvancedDiploma				
Diploma				
Certificate				
Others				
Total	128		03	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students √
   (On all aspects)

Mode of feedback : Online √ Manual √ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> North Bengal University Syllabus – We participate in the syllabus formation as Board

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
42	34	7	0	01

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	13							0	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	02	01
Presented papers	0	01	01
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Power Point presentation / Interactive Board /Film show etc. Student-centred teaching strategies were introduced

2.7 Total No. of actual teaching days Duringthis academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination,Bar Coding, Double Valuation, Photocopy, Online MultipleChoice Questions)

Double Evaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05		

2.10 Average percentage of attendance of students

76.2

2.11 Course/Programme wisedistribution of pass percentage :

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls
Under Graduate	B.Sc.-Bachelor of Science	Science	Science	40	5	30	5	7	2
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Botany	Botany	10	7	9	6	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Electronics	Computer Science	11	3	10	3	8	3
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Mathematics	Mathematics	19	6	15	4	1	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Life Science	Physiology	10	2	10	2	1	1
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	Philosophy	12	4	9	4	0	0
Under Graduate	B.P.Ed.-Bachelor of Physical Ed.	Physical Education	Physical Education	29	8	27	6	27	6
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Geography	Geography	24	11	24	11	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Zoology	Zoology	14	8	11	7	3	3
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	History	History	59	12	34	10	0	0
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	Sanskrit	42	15	39	14	3	3
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	Bengali	58	34	53	34	0	0
Post Graduate	M.A.-Master of Arts	Bengali	Bengali	19	9	17	9	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Physics	Physics	21	5	18	4	8	3
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Chemistry	Chemistry	11	5	11	5	5	4
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Bio-Science	Microbiology	15	5	11	5	2	1
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Economics	Economics	3	1	2	1	1	0
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Political Science	Political Science	52	12	36	9	0	0
Under Graduate	B.A.-Bachelor of Arts	Arts	Arts	732	262	617	199	0	0
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	English	52	30	48	29	0	0

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
IQAC promotes more use of ICT in teaching. IQAC also discuss with the teachers regarding teaching and try to resolve if any problem is brought to its notice.

2.13   Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	03
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	2	0	8
Technical Staff	16	0	0	0

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Principal as a head of the Institute encourages the teachers to undergo research work. Several teachers have taken minor/major research project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	03	03
Outlay in Rs. Lakhs	-	-	4.81	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	04	-
Non-Peer Review Journals	0	0	-
e-Journals	-	-	-
Conference proceedings	0	0	-

3.5 Details on Impact factor of publications:

Range [ ]   Average [√]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2012-13	UGC	4.81	3.28
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			4.81	3.28

3.7 No. of books published   i) With ISBN No. [0]   Chapters in Edited Books [0]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [UGC]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   [05]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year   [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency   [4.81]   From Management of University/College [ ]

Total   [4.81]

3.16   No. of patents received this   year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17   No. of research awards/ recognitionsreceived by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
03		03				

3.18 No. of faculty from the Institution who are Ph.D.Guides   [0]
and students registered under them   [0]

3.19 No. of Ph.D. awarded by faculty from the Institution   [0]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 0 | SRF | 0 | Project Fellows | 0 | Any other | |

3.21 No. of students Participated in NSS events:

University level | 37 | State level | |

National level | | International level | |

3.22   No.of students participated in NCC events:

University level | | State level | |

National level | 5 | International level | |

3.23 No. of Awards won in NSS:

University level | | State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25   No. of Extension activities organized

University forum | | College forum | 1 |

NCC | 2 | NSS | 3 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ NSS unit organized a three day programme on Voluntary Blood Donation Motivation camp with the help of SSNEHA and Surya Nagar Samaj Kalyan Sanstha.

➢ We have organized a Voluntary Blood Donation Camp at our college campus with the help of Regional Blood Transfusion Centre and Blood Bank of Jalpaiguri District Hospital.

➢ We have organized a Free-Thalasemia detection camp at our college campus in collaboration with North Bengal Medical College and Hospital.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22.2 acre			22.2 acre
Class rooms	18	2	College fund	20
Laboratories	09	0	-	09
Seminar Halls	0	0	0	0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

> ➢ A new server room was built with state-of-the-art facilities.
> ➢ A new automated software is introduced to meet the challenges of the day-to-day technical activities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value (Rs.)	No.	Value
Text Books	38606		1334	304505	39951	
Reference Books			11		11	
e-Books						
Journals	20		4		24	
e-Journals	3800					
Digital Database(NList)				5000		5000
CD & Video	45		20		65	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	24	02	17	02	01	05	10	01
Added	04	0	01	0	0	01	02	01
Total	28	02	18	02	01	06	12	02

4.5 Computer, Internet access, training to teachers andstudents and any other programme for technology upgradation (Networking, e-Governance etc.)

> ➢ Wi-Fi campus
> ➢ State- of- the- art automation software has immensely improved the quality of the documentation process
> ➢ ICT enabled teaching learning process.

4.6 Amount spent on maintenance in lakhs :

i) ICT | 0.2

ii) Campus Infrastructure and facilities | 1.02

iii) Equipments | 1.87

iv) Others | 0.89

Total : | 3.98

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

| |
| |

5.2 Efforts made by the institution for tracking the progression

| |
| |

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

| |
| |

(c) No. of international students

| |
| |

No	%

No	%

Details of student's enrolment in the college during the current academic year

Honours	Caste 1ST YEAR				Caste 2ND YEAR				Caste 3ND YEAR				Total Students Category Wise				Total Students
	Gen	SC	ST	OBC	Gen	SC	ST	OBC	Gen	SC	ST	OBC	Gen	SC	ST	OBC	
BNGH	60	19	06	00					44	11	03	00	104	30	09	00	143
BOTH	13	04	02	01					07	02	01	00	20	06	03	01	30
CEMH	16	06	02	00					06	04	01	00	22	10	03	00	35
CMSH	16	06	02	00					08	02	01	00	24	08	03	00	35
ECOH	13	03	00	00					03	00	00	00	16	03	00	00	19
EDCH																	
ENGH	60	19	06	00					37	11	04	00	97	30	10	00	137
GEOH	22	07	02	00					16	06	02	00	38	13	04	00	55
HISH	60	19	06	00					43	12	04	00	103	31	10	00	144
MCBH	16	06	02	00					09	04	02	00	25	10	04	00	39
MTMH	21	07	03	00					14	03	02	00	35	10	05	00	50
PHIH	25	08	03	00					06	04	02	00	31	12	05	00	48
PHSH	16	06	02	00					16	04	01	00	32	10	03	00	45
PHYH	13	04	02	00					06	03	01	00	19	07	03	00	29
PLSH	41	09	03	00					47	04	01	00	88	13	04	00	105
SANH	42	14	05	00					28	10	04	00	70	24	09	00	103
SOCH																	
ZOOH	13	04	02	00					10	03	01	00	23	07	03	00	33
B.A. PASS	497	359	57	00					396	297	39	00	893	656	96	00	1645
B.SC. PASS	50	09	06	01					36	02	01	01	86	11	07	02	106
M. A.	19	13	00	00	11	08	00	00					30	21	00	00	51

Demand ratio   : 20: 1

Dropout rate in UG and PG (average of the last two batches)

Courses	% of Dropout students
UG	19
PG	07

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET   SET/SLET   GATE   CAT

IAS/IPS etc   State PSC   UPSC   Others

5.6 Details of student counselling and career guidance

> ➢ Counselling is provided to the students who are identified by the teachers during class hours. Extra care is taken to achieve desired results.

No. of students benefitted

5.7   Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

> ➢ Awareness programme was conducted for the female students on the topic 'Health and Hygiene'
>
> ➢ Women's Day was celebrated under the guidance and supervision of the Women's Cell of the College

5.9   Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   National level   International level

No. of students participated in cultural events

State/ University level   National level   International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   [1]   National level   [   ]   International level   [   ]

Cultural: State/ University level   [   ]   National level   [   ]   International level   [   ]

5.10   Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	282	3,94,800
Financial support from government	88	4,39,800
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs   : State/ University level   [Nil]   National level   [Nil]   International level   [Nil]

Exhibition: State/ University level   [   ]   National level   [Nil]   International level   [Nil]

5.12   No. of social initiatives undertaken by the students

5.13   Major grievances of students (if any) redressed:

- ➢ College canteen was built up to redress students' grievance.

- ➢ More number of benches and desks were purchased to solve the seating problem of the students in the Language classes.

- ➢ Library was made spacious to increase the area of the reading room.

- ➢ Toilet facilities refurbished.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Our College is a historic institution whose prime duty is to impart knowledge which ensures well-being and well-doing. The College stands for education of the whole person enabling our students to be people of sound learning and sterling character and motivating them to serve humanity with dedication. The college stands for quality first, quantity second. Teachers and staff experience these during their stay in the college.

6.2   Does the Institution has a management Information System   Yes

6.3   Quality improvement strategies adoptedby the institution for each of the following:

   6.3.1   Curriculum Development

   > Activities like debating oratory and competitive examination in the form of MCQ are conducted for overall development of the students.
   >   ➢ Practical's and theory classes are conducted according to North Bengal University/UGC guidelines.

   6.3.2   Teaching and Learning

   > IQAC local committee act as local pear team giving suggestion in the development of the institute.
   >   ➢ The Coordinator is in live contact with each departmental teachers and students. He is able to analyze and understand the needs of the students teachers.

   6.3.3   Examination and Evaluation

   > Examinations are strictly conducted according to the norms given by North Bengal University.

6.3.4 Research and Development

> - Research committee identifies the ways and means for the promotion of research.
> - Teachers are motivated to undertake research and to contribute papers at the National/International level deliberations.
> - Teachers are motivated to seek financial assistance by applying for grant in the form of UGC minor and major projects.
> - One JRF (UGC-Rajiv Gandhi National Fellow) joined in the Department of Physiology for Ph.D degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is well equipped & having independent teachers & students reading room

6.3.6 Human Resource Management

All faculty members and non teaching staff are involved in different activities

6.3.7 Faculty and Staff recruitment

> - Faculty and Staff recruitment is done according to the rules and regulation of Government of West Bengal & UGC norms.
> - Guest lecturers are recruited according to merit given by the selection committee

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admission of students is strictly adhered with counselling and according to the norms of North Bengal University.

6.4 Welfareschemes for

Teaching	Cr,edit Society, Gratuity, Pension
Non teaching	Credit Society, Gratuity, Pension
Students	Govt. Scholarship, Non-Govt. Scholarship, Basic Medical facility and Counselling cell, Students Aid Fund

6.5   Total corpus fund generated [   ]

6.6   Whether annual financial audit has been done   Yes [√]   No [   ]

6.7   Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	Yes	University	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [√]

For PG Programmes   Yes [-]   No [-]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

BOS & faculty members of North Bengal University frame the syllabusand examination structure

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Newly formulated Alumni Association has assured all supports

6.12 Activities and support from the Parent – Teacher Association

> Suggestions for development of the college

6.13 Development programmes for support staff

> ➤ Computer training for non-teaching staff
> ➤ Workshop organized by Dept. of Computer Science

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is totally eco-friendly. For this the management, the head of theinstitution and the whole staff is committed and because of their commitment andinvolvement, the campus can claim to be the first polythene / plastic free zone. This apart, the institution has taken several other steps/initiatives to make the campus eco-friendly

➤ Energy Conservation:
The college campus enjoys moderate climate through the year. The college class rooms are so airy and well lighted that they hardly need any artificial lighting. Still the college has done away with the orthodox lighting system and installed CFLs in the class rooms. This has helped a lot in conservation of electricity.

➤ Water harvesting:
The Drainage water instead of going waste is utilised for the growth of ornament plants,so that, the campus looks colourful and eco-friendly.

➤ Efforts for Carbon neutrality:
The College at its own level has taken up certain preventive measures to check theemission of carbon dioxide. The College has made arrangements for the parking of the vehicles of the students in the College ground. This helps in keeping the campus as clean as possible. The dead leaves and the waste papers are not allowed to be put on fire. The leaves are buried in the soil itself and the papers are disposed-off.

➤ Plantation
A lot of expenditure is incurred to keep the environment green. For this the supportingstaff of the College is working very whole heartedly. The trees are planted regularly. The college organizes programmes like Van Mahotsava every year to inculcate this tradition amongst its students.

➤ Plastic free zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic yearwhich have created a positive impact on the functioning of the institution. Give details.

> ➢ Interactive teaching methods adopted in the class rooms.
>
> ➢ Motivating teachers to have research bent of mind.
>
> ➢ Inviting professionals to share their experiences with the learners to develop a taste in career life

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The ATR comprises of :
>
> ➢ Train the teachers to learn the interactive methodology.
>
> ➢ Subscription to research journals and encourage research publications.
>
> ➢ Targeting the slow learners to minimize dropouts

7.3Give two Best Practices of the institution :

> ➢ College Academic calendar is strictly followed and as per UGC norms Teaching is done more than 180 days.
>
> ➢ College is committed for overall development of the students personality in various walks of life and offers various forums.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The NSS unit of college regularly conduct several awareness programmes in nearby localities.

7.5Whether environmental audit was conducted?   Yes [ ] No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis was performed internally

Strength:
- ➢ Large number of students.
- ➢ Dedicated and qualified faculty and staff.
- ➢ Well appreciated student appraisal of faculty performance.

Weakness:
- ➢ Lack of adequate fulltime faculties.
- ➢ Understaffed departments.

Opportunities identified:
- ➢ Opening of P.G. programmes.
- ➢ To introduce career oriented courses.

Identified Challenges /threats :
- ➢ To fill up vacant teaching and non-teaching posts.
- ➢ Introduction of new courses in emerging areas.

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8. Plans of institution for next year

- ➢ Introduction of more Honours Subject.
- ➢ Further upgradation of ICT facilities like Inflibnet, Digital Display Boards.
- ➢ Organizing more faculty enrichment programms.
- ➢ Further upgradation of ICT facilities like INFLIBNET, Digital Display Boards
- ➢ Sports department should be made more well equipped.
- ➢ Plan to purchase laptops for each department.
- ➢ Plan for allocation of parking area for two wheelers.

Name :Dr. AsimBasu   *Name: Dr. Dhiraj Kumar Basak*

3.11.2015   23.12.2015

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Coordinator IQAC
Ananda Chandra College
Jalpaiguri

Principal
Ananda Chandra College
Jalpaiguri

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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