ANANDA CHANDRA COLLEGE

JALPAIGURI, WEST BENGAL

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2015-16

Prepared by

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

ANANDA CHANDRA COLLEGE

NAAC Accredited - B++

(GOVERNMENT SPONSORED)
Affiliated to University of North Bengal

P.O. & Dist. - Jalpaiguri
Pin - 735 101 West Bengal
INDIA

Phone : (03561) 255554 (O), 257947 (R)
Tele Fax : (03561) 257324 (O)
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Website : www.accollege.org.

Ref. No. ....

Date ....

20.07.2016

To
The Co-ordinator
National Assessment and
Accreditation Council (NAAC)
P.O. Box No. 1075
Nagarabhavi, Bangalore- 560072
Karnataka

Sub   :   Submission of Annual Quality Assurance Report 2015-16

Sir,

The Annual Quality Assurance Report for the year 2015-16 of the college has been submitted on 20.07.2016. Kindly do the needful and oblige.

Thanking you

Yours faithfully

(Dr. Dhiraj Kumar Basak)
Principal

Principal
Ananda Chandra College
Jalpaiguri

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year	2015-16

1. Details of the Institution

Name of the Institution	Ananda Chandra College
Address Line 1	Collegepara
Address Line 2	P.O. &Dist - Jalpaiguri
City/Town	Jalpaiguri
State	West Bengal
Pin Code	735101
Institution e-mail address	accjal@gmail.com
Contact Nos.	03561 - 255554
Name of the Head of the Institution:	Dr. Dhiraj Kumar Basak
Tel. No. with STD Code:	03561 - 257947
Mobile:	9434810683

Name of the IQAC Co-ordinator: | Dr. Asim Basu

Mobile: | 7584976450 / 9832317153

IQAC e-mail address: | iqacacc@gmail.com

NAAC Track ID(For ex. MHCOGN 18879) | WBCOXX11593

NAAC Executive Committee No. &Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate) | EC/33/460 dated 16-09-2004

Website address: | www.accollege.org

Web-link of the AQAR: | http://accollege.org/media_uploads/naac/AQAR2015-16.pdf

Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	81.55	2004	2004-2009
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

Date of Establishment of IQAC :   DD/MM/YYYY | 01.01.2014

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.   AQAR 2014-15 submitted to NAAC on 27/12/2015
 ii.   AQAR 2013-14 submitted to NAAC on 27/12/2015
iii.   AQAR 2012-13 submitted to NAAC on 27/12/2015
 iv.   AQAR 2011-12 submitted to NAAC on 27/12/2015

Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [√]   No [ ]

NCTE

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

     Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

    Grant-in-aid +Self Financing [√]   Totally Self-financing [ ]

Type of Faculty/Programme

   Arts [√]   Science [√] Commerce [ ]   Law [ ]   PEI (Phys Edu) [√]

   TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

   Others(Specify)   [Nil]

Name of the Affiliating University *(for the Colleges)*   [University of North Bengal]

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [No]

University with Potential for Excellence   [No]   UGC-CPE   [No]

DST Star Scheme   [No]   UGC-CE   [No]

UGC-Special Assistance Programme DST-FIST | No | | No |

UGC-Innovative PG programmes | No | Any other (*Specify*) | Nil |

UGC-COP Programmes | No |

2. IQAC Composition and Activities

No. of Teachers | 08 |

No. of Administrative/Technical staff | 0 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 0 |

2.5 No. of Alumni | 0 |

2. 6 No. of any other stakeholder and

community representatives | 01 |

No. of Employers/ Industrialists | 01 |

No. of other External Experts | 01 |

Total No. of members | 12 |

2.10 No. of IQAC meetings held | 06 |

No. of meetings with various stakeholders: No. | 02 | Faculty | 01 |

Non-Teaching Staff Students | 01 | Alumni | 0 | Others | 0 |

Has IQAC received any funding from UGC during the year?   Yes | √ | No | |

If yes, mention the amount | 3,00,000/- |

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | 0 | National | 0 | State | | Institution Level | 0

(ii) Themes | Does not arise

Significant Activities and contributions made by IQAC

> IQAC is contemplating and publish a journal on higher education. This body has discussed with science students about their demands of lab apparatus etc.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Conduct national seminars by all departments	Seminars, workshops and awareness classes were conducted
Energise the activities of all the committees in the college	Addition Skills Acquisition Programme (ASAP) started
Construction work of Annex building	Extension activities are in proper order
Construct new class rooms	Construction work of classrooms started
Start a neighbour's forum and involve the people in the neighbourhood in the activities of the college	Neighbour forum started
Renovation of Medicinal Garden	Renovation is in progress

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

> Governing Body of the college approved the plan of action after a detailed discussion with college authorities and formal sanction was given.

Part - B

Criterion - I

1. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	02		
PG			01	
UG	128		02	
PG Diploma				
AdvancedDiploma				
Diploma				
Certificate				
Others				
Total	129		03	

Interdisciplinary				
Innovative				

(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	√

Feedback from stakeholders*   Alumni ☐ Parents ☐ Employers ☐ Students √
(On all aspects)

Mode of feedback : Online √   Manual √   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

North Bengal University Syllabus – We participate in the syllabus formation as Board members

Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion - II

2. Teaching, Learning and Evaluation

Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	36	12	0	01

No. of permanent faculty with Ph.D.

30

No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	13					01		9	13

No. of Guest and Visiting faculty and Temporary faculty

48

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	05	03
Presented papers	02	03	01
Resource Persons			

Innovative processes adopted by the institution in Teaching and Learning:

Power Point presentation / Interactive Board /Film show etc. Student-centred teaching strategies were introduced. Educational excursion in Zoology, Botany, Physiology, Microbiology and Geography departments are held in a regular basis.

Total No. of actual teaching days during this academic year

211

Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding,Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Evaluation

No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08

2.10Average percentage of attendance of students

76.35

Course/Programme wisedistribution of pass percentage :

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	Bengali	58	31	54	29	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Botany	Botany	10	6	9	6	2	1
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Geography	Geography	24	10	24	10	6	4
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Political Science	Political Science	42	10	33	8	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Mathematics	Mathematics	19	7	13	6	5	3
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	Sanskrit	42	21	37	20	3	3
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Physics	Physics	21	3	18	3	7	3
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Chemistry	Chemistry	10	6	10	5	5	3
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Sociology	Sociology	0	0	0	0	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Life Science	Physiology	6	1	4	0	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Electronics	Computer Science	11	4	10	4	4	2
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	History	History	59	13	38	10	0	0
Post Graduate	M.A.-Master of Arts	Bengali	Bengali	39	36	22	18	0	0
Under Graduate	B.A.-Bachelor of Arts	Arts	Arts	638	199	576	154	0	0
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	Philosophy	12	4	10	3	1	1
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Economics	Economics	0	0	0	0	0	0

Under Graduate	B.P.Ed.-Bachelor of Physical Edu	Physical Education	Physical Education	51	22	50	22	5	2
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Education	Education	0	0	0	0	0	0
Under Graduate	B.A.(Hons)-Bachelor of Arts (Hon	Other Social Science	English	47	21	45	17	0	0
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Zoology	Zoology	12	4	11	4	6	3
Under Graduate	B.Sc.(Hons)-Bachelor of Science	Bio-Science	Microbiology	16	10	13	10	5	2
Under Graduate	B.Sc.-Bachelor of Science	Science	Science	132	50	119	41	12	5

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
IQAC promotes more use of ICT in teaching. IQAC also discuss with the teachers regarding teaching and try to resolve if any problem is brought to its notice.

Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	02
Others	

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	2	0	0
Technical Staff	14	0	0	0

Criterion – III

3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC encourages the teachers to undergo research work. Several teachers have taken minor/major research project. The Principal also helps and motivates the teachers to submit research projects to different funding agencies

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02	01	Nil
Outlay in Rs. Lakhs	Nil	28	28	Nil

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	08	08	04
Outlay in Rs. Lakhs	-	-	12	-

Details on research publications

	International	National	Others
Peer Review Journals	09	03	-
Non-Peer Review Journals	02	0	-
e-Journals	-	-	-
Conference proceedings	01	02	-

Details on Impact factor of publications:

Range [ ]   Average [√]   h-index [ ]   Nos. in SCOPUS [ ]

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-15	DST	28	
Minor Projects	2014-15	UGC	12	7.35
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*	2014-15	DST	3.25	2.25
Any other(Specify)				
Total			43.25	9.60

No. of books published   i) With ISBN No. [02]   Chapters in Edited Books [03]

ii) Without ISBN No. [-]

No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [UGC]

Revenue generated through consultancy   [Nil]

No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

No. of faculty served as experts, chairpersons or resource persons [06]

No. of collaboration   International [ ]   National [ ]   Any other [ ]

No. of linkages created during this year [ ]

Total budget for research for current year in lakhs :

From Funding agency [7.8]   From Management of University/College [ ]

Total [7.8]

No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

No. of research awards/ recognitionsreceived by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
03		03				

No. of faculty from the Institution who are Ph.D. Guides and students registered under them [01]

[01]

[0]

No. of Ph.D. awarded by faculty from the Institution

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [01]   SRF [01]   Project Fellows [01]   Any other [ ]

No. of students Participated in NSS events:

University level [50]   State level [ ]

National level [ ]   International level [ ]

No. of students participated in NCC events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]
[6]

No. of Awards won in NSS:

University level   State level

National level [ ]   International level [ ]
[ ]   [ ]

No. of Awards won in NCC:

University level   State level

National level [ ]   International level [ ]
[ ]   [ ]

No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [ ]   Any other [ ]

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ Programmes were conducted for maintaining communal harmony.
➢ NCC cadets were selected to be sent to various state level and national level camps.
➢ NSS camps were conducted to foster social responsibility amongst students.
➢ The college's infrastructural facility was provided for housing election booth for holding local municipal body election as requisitioned by the Election Commission.

We also provide our infrastructural facility, man power service and all assistance for holding competitive exams under different government employment agency as and when demanded by the concerned authority.

➢ The college's games and sports facility was extended to impart training to the school children from the nearby schools.

Criterion – IV
4. Infrastructure and Learning Resources

Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22.2 acre			22.2 acre
Class rooms	23	3	State Govt.	26
Laboratories	09	0	-	09
Seminar Halls	0	1	State Govt.	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	03	UGC	03
Value of the equipment purchased during the year (Rs. in Lakhs)		5.3	UGC	5.3
Others				

Computerization of administration and library

> ➢ The office and library are fully computerized.
> ➢ The existing automated software is upgraded to meet the challenges of the day-to-day technical activities.

Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value (Rs.)	No.	Value
Text Books	41,184	-	276	1,41,749	41,460	-
Reference Books	16		2		18	-
e-Books	-	-	-	-	-	-
Journals	24	-	-	-	24	-
e-Journals	3800-	-	-	-	-	-
Digital Database(NList)		5000	-	-		5000
CD & Video	72	-	8	3500	80	-
Others (specify)	-	-	-	-	-	-

Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	31	02	19	02	01	08	16	02
Added	16	02	08	0	0	05	06	01
Total	47	04	27	02	01	13	22	03

Computer, Internet access, training to teachers and students and any other programme for technologyupgradation (Networking, e-Governance etc.)

> Wi-Fi campus
> State- of- the- art automation software has immensely improved the quality of the documentation process
> ICT enabled teaching learning process.

Amount spent on maintenance in lakhs :

i) ICT | 0.5

ii) Campus Infrastructure and facilities | 1.5

iii) Equipments | 2.83

iv) Others | 1.07

Total : | 5.9

Criterion – V
5. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

☐ Letters
☐ SMS
☐ Notice boards
☐ Public address system
☐ Website

Efforts made by the institution for tracking the progression

Alumni association to have at least one meeting in an academic year

(a) Total Number of students

UG	PG	Ph. D.	Others
3488	45	3	

(b) No. of students outside the state

3

(c) No. of international students

0

No	%

No	%

MenWomen

Details of student'senrolment in the college during the current academic year

	Caste				Caste				Caste				Total Students Category Wise				Total Students
	1ST YEAR				**2ND YEAR**				**3ND YEAR**								
	Gen	SC	ST	OBC	Gen	SC	ST	OBC	Gen	SC	ST	OBC	Gen	SC	ST	OBC	
BNGH	30	44	0	11	17	43	2	5	24	29	0	4	71	116	2	20	209
BOTH	9	4	1	5	4	2	0	0	2	2	1	1	15	8	2	6	31
CEMH	9	8	0	4	14	4	0	4	11	0	1	0	34	12	1	8	55
CMSH	8	9	1	3	8	8	1	1	7	3	0	0	23	20	2	4	49

ECOH	7	1	0	0	2	0	0	0	3	0	0	0	12	1	0	0	13
EDCH	11	20	0	4	14	13	1	6	9	15	1	1	34	48	2	11	95
ENGH	29	33	3	6	32	22	2	5	25	23	5	3	86	78	10	14	188
GEOH	8	16	3	7	9	19	1	6	8	9	3	4	25	44	7	17	93
HISH	24	45	1	6	19	34	0	5	16	25	2	6	59	104	3	17	183
MCBH	8	4	0	8	12	4	0	3	11	5	1	2	31	13	1	13	58
MTMH	14	8	0	6	13	10	0	7	8	9	0	3	35	27	0	16	78
PHIH	15	10	0	3	5	11	0	2	6	6	0	3	26	27	0	8	61
PHSH	8	6	0	9	14	7	1	3	3	2	0	3	25	15	1	15	56
PHYH	9	3	1	2	7	4	0	2	3	1	0	3	19	8	1	7	35
PLSH	39	22	7	7	19	26	5	5	8	12	0	0	66	60	12	12	150
SANH	23	25	4	5	14	21	1	4	11	35	0	2	48	81	5	11	145
SOCH	16	13	0	2	20	7	0	3	10	5	0	2	46	25	0	7	78
ZOOH	6	9	0	6	5	10	1	3	5	4	1	0	16	23	2	9	50
B.A. PASS	344	446	40	66	176	174	18	55	148	153	14	38	668	773	72	159	1672
B.SC. PASS	39	37	3	16	22	31	0	4	19	15	0	3	80	83	3	23	189
													1419	1566	126	377	3488

Demand ratio :25: 1

Dropout rate in UG and PG (average of the last two batches)

Courses	% of Dropout students
UG	22
PG	14

Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries [ ]

No. of students qualified in these examinations

NET [03] SET/SLET [1] GATE [3] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

Details of student counselling and career guidance

- Counselling is provided to the students who are identified by the teachers during class hours
- Follow- up procedures are initiated to achieve desired results
- Special care is taken for the weaker students with 10 students allotted to a teacher in every subject.

No. of students benefitted [14]

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

Details of gender sensitization programmes

- Awareness programme was conducted for the female students on the topic 'Health and Hygiene'

- Women's Day was celebrated under the guidance and supervision of the Women's Cell of the College

Students Activities

No. of students participated in Sports, Games and other events

State/ University level [3] National level [2] International level [1]

No. of students participated in cultural events

State/ University level ☐ National level ☐ International level ☐

No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐ 2 National level ☐ International level ☐

Cultural: State/ University level ☐ National level ☐ International level ☐

Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	445	4,00,000
Financial support from government	157	2,32,000
Financial support from other sources		
Number of students who received International/ National recognitions	2	12,00,000

Student organised / initiatives

Fairs : State/ University level ☐ Nil National level ☐ Nil International level ☐ Nil

Exhibition: State/ University level ☐ 2 National level ☐ Nil International level ☐ Nil

No. of social initiatives undertaken by the students ☐ 4

Major grievances of students (if any) redressed:

➢ More number of benches and desks were purchased to solve the seating problem of the students in the Language classes

➢ Toilet facilities refurbished.

➢ Internet facility were provided to the students.

Criterion - VI

6. Governance, Leadership and Management

State the Vision and Mission of the institution

Vision :The vision of our college is to uplift especially the Adivasi students to involve them in the main stream of the nation by all corners and means to develop their cultural social and economical development by the extra- curricular activities from the college.

Mission :We are committed to the Development of Personality of the Students through Education and Social Service.

Does the Institution has a management Information System

Yes

Quality improvement strategies adoptedby the institution for each of the following:

Curriculum Development

Activities like debating oratory and competitive examination in the form of MCQ are conducted for overall development of the students.
  ➢ Practical's and theory classes are conducted according to North Bengal University/UGC guidelines.

Teaching and Learning

IQAC local committee act as local pear team giving suggestion in the development of the institute.
  ➢ The Coordinator is in live contact with each departmental teachers and students. He is able to analyze and understand the needs of the students teachers.

Examination and Evaluation

Examinations are strictly conducted according to the norms given by North Bengal University.

Research and Development

> Teachers are participating in paper presentation.
>
> - Some of the teachers are involved in minor/major research projects.
> - Some of the teachers are involved in writing the books/chapters and research papers for national & International journals & conferences.
> - One Project Fellow (DST-NASI) joined in the Department of Physiology for Ph.D degree.

Library, ICT and physical infrastructure / instrumentation

> Library is well equipped & having independent teachers & students reading room

Human Resource Management

> All faculty members and non teaching staff are involved in different activities

Faculty and Staff recruitment

> - Faculty and Staff recruitment is done according to the rules and regulation of Government of West Bengal & UGC norms.
> - Guest lecturers are recruited according to merit given by the selection committee

Industry Interaction / Collaboration

Admission of Students

> Admission of students is strictly adhered with counselling and according to the norms of North Bengal University.

Welfare schemes for

Teaching	Credit Society, Gratuity, Pension
Non teaching	Credit Society, Gratuity, Pension
Students	Govt. Scholarship, Non-Govt. Scholarship, Basic Medical facility and Counselling cell, Students Aid Fund

Total corpus fund generated

Whether annual financial audit has been done   Yes [√]   No [ ]

Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	Yes	University	Yes	Principal

Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [-]   No [-]

What efforts are made by the University/ Autonomous College for Examination Reforms?

BOS & faculty members of North Bengal University frame the syllabus and examination structure

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

Activities and support from the Alumni Association

Newly formulated Alumni Association has assured all supports

Activities and support from the Parent – Teacher Association

Suggestions for development of the college

Development programmes for support staff

> ➢ Computer training for non-teaching staff
> ➢ Workshop organized by Dept. of Computer Science

Initiatives taken by the institution to make the campus eco-friendly

Campus declared no smoking zone.
Campus declared plastic free zone.
Regular testing of drinking water and quality of canteen food by the College Authority.

Criterion - VII

7. Innovations and Best Practices

Innovations introduced during this academic yearwhich have created a positive impact on the functioning of the institution. Give details.

> ➢ Feedback mechanism :
> Students give the feedback about the teachers at the end of each session/semester.
> Students of each department are expected to do so for all the teachers concerned with their class.

> ➢ Computerization of Administrative Block:
> The college has done away with the orthodox system of working in the office. The College administrative block has been fully computerized. The administrative staff has been given formal training to understand the technicalities pertaining to working on the technology.

> ➢ Computerization of Library :
> The college has made the library fully computerized. The library is having its OPAC system.
> The students are having their web browsing space in the library. The total working in the library is now on the computers.

> ➢ Academic Innovations:
> The institution has introduced many new innovative practices to help the students in their pursuit of attaining quality education. The college has introduced remedial Classes for the students. This has helped them to improve their learning abilities. The teachers introduced the skill of drafting question banks. These questions are framed on the basis ofthe questions being framed in the last examinations. This has helped ease the burden of thestudents and improve the pass percentage.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ➢ The college administration proposed the implementation of online admission to bring transparency and avoid any malpractice. The college implemented the programme.
> ➢ Complete automation of library was proposed and is in the way of completion.
> ➢ Internet facility to all faculty memebers were proposed and was implemented.

Give two Best Practices of the institution :

> ➢ Career guidance and counselling
> ➢ Personalized attention to students through mentoring systems :
> ➢ Remedial classes for the slow learners.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

Contribution to environmental awareness / protection

> ➢ Environmental tours are conducted for creating awareness among the students
> ➢ Environmental studies: subject is compulsory for the first year students
> ➢ Projects on Environmental study are given to the students

Whether environmental audit was conducted?   Yes [ ]   No [√]

Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> ➢ Results of Pass Course, Inadequate number of staff are our weaknesses. We do not have any well formed alumni association yet.
>
> ➢ As the college is semi-rural based and many students are first generation learner, the relationship of student and teacher is very informal and integrated.
>
> ➢ The harvest months hamper the students class attendance, as they have to work in their fields.

8. Plots of institution for next year

- ➢ To enrich the library by new periodicals, Journals and reference books

- ➢ Improve the Gymnasium facilities Plan to improve infrastructure facility

- ➢ Laboratories to be equipped with new equipments and instruments

- ➢ Beautification of college campus

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Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

Coordinator IQAC
Ananda Chandra College
Jalpaiguri

Principal
Ananda Chandra College
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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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