Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**ANANDA CHANDRA COLLEGE**
Name of the head of the Institution	**Dr.Md.Abdur Razzaque**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03561255554**
Mobile no.	**9126419304**
Registered Email	**accjal@gmail.com**
Alternate Email	**accfeedback@gmail.com**
Address	**College Para**
City/Town	**Jalpaiguri**
State/UT	**West Bengal**
Pincode	**735101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Asim Basu**
Phone no/Alternate Phone no.	**03561257393**
Mobile no.	**8250201061**
Registered Email	**accfeedback@gmail.com**
Alternate Email	**asimbasu321@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://accollege.in/new/download/aqar-2015-16/?wpdmdl=3174&refresh=6582a898a607c1703061656

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://accollege.in/new/download/2016-2017/?wpdmdl=2588&refresh=6582a8999cad81703061657

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B++**	**81.55**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B++**	**2.88**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

01-Jan-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Hosting of first Regional Science and Technology Congress	07-Nov-2016 2	430
Workshop on IPR	09-Mar-2017 1	150
Hazards of Tobacco and provisions of COPTA 2003 with implementing a tobacco free college	29-Nov-2016 1	550
Offences against Women	27-Aug-2016 1	325

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mathematics/Dr. Anuja Roychoudhury	Minor Research Project	UGC	2017 730	150000
Geography/Dr. Bipul Chandra Sarkar	Minor Research Project	UGC	2017 730	130000
Political Science/Mr Bhajan Basak	Minor Research Project	UGC	2016 730	180000
Zoology/Dr.Tanmay Datta	Minor Research Project	UGC	2016 730	360000
Mathematics/Dr. Paltu Sarkar	Minor Research Project	UGC	2016 730	280000
Chemistry/Dr.Somnath Roy	Major Research Project	SERB-DST	2016 1095	1716000
Physiology/Dr. Bikramjit Raychaudhury	Major Research Project	DBT-West Bengal	2016 1095	1900000
		[View Uploaded File](#)		

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The college successfully went through its second phase of accreditation and was awarded B Grade (2.88 score).

The institution hosted the first Regional Science and Technology Congress, Jalpaiguri on 7th and 8th November, 2016. It also hosted the first phase of Inter-College Science Competition cum Exhibition on 21st and 22nd November, and the second phase on 14th December, 2016. Department of Computer Science in collaboration with West Bengal State Council of Science and Technology organized a workshop on 'Intellectual Property Rights' on 09.03.2017.

As part of the student awareness programme, training cum sensitization programme on 'Hazards of Tobacco and provisions of COPTA 2003 with implementing a tobacco free college' was held in the Seminar Hall on 29.11.2016.Women's Cell of A.C. College organized a lecture on 'Offences against Women' in the Seminar hall on 27.08.2016.

International Mother Language Day and National Science Day were celebrated on 21.02.2017 and 28.02.2017 respectively. An additional lecture on 'International Mother Language Day' was delivered by Prof. Avijit Mitra, ex-professor in Sociology, Burdwan University. National Statistics Day was celebrated by A.C.College in collaboration with Government of West Bengal on 29.06.2016.

Initiative was taken for distributing and collecting free-studentship forms to poor and meritorious students and successfully forwarding them to the Government.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation fo rvisit of NAAC Peer Team on 3rd and 4th September.	The college successfully went through its second phase of accreditation and was awarded B grade (2.88 score).
Hosting Science seminars, exhibitions,competitions in the campus	Done
Organisation of Students' Awareness	Done

Programmes and Programmes related to Gender equity.	
Observance of International and National days of significance in the campus.	Done
Renovation of Computer Centre and purchase of new computers and related accessories	Electric wiring and existing computers of the computer centre were upgraded with required changes in software and accessories.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body, Ananda Chandra College	14-Dec-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	27-Mar-2017
17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ananda Chandra College follows the ordinance and regulations of University of North Bengal. The institution strictly adheres to the Annual Academic Calendar which is prepared according to the University Calendar by the IQAC of our college. Strict adherence to the academic calendar ensures completion of syllabi and various other activities within time. The departments hold meetings to discuss and plan in advance to execute the courses efficiently for the said session. Departmental meetings are also conducted at the end of every month to chalk out lesson plans for the next month. Well-planned master routines are prepared prior to the commencement of classes by the routine committee. Each period is of duration of forty-five minutes. Every department follows the master routine and accordingly allots classes to the members of its faculty. Dissemination of the syllabus is done to the faculty members by the respective Head of the Department based on their expertise. Teachers plan their teaching

methodology keeping in mind the different learning abilities of the students like advanced learners, average learners, slow learners, etc. Interactive sessions with students and their guardians are also held at regular intervals to discuss their problems. Along with the traditional classes by chalk and talk method, classroom teaching is also blended with use of ICT, online class support, regular supply of study materials etc. Lab manuals are also provided for smooth conduction of practical classes. The college organises field studies and study tours to develop hand-on experience on different topics based on their syllabi. Class tests and test examinations are conducted either centrally or departmentally to test the progress of the students. Moreover, the college has smart classroom having smart board to deliver lectures. The teachers evaluate the students regularly through oral interactions, group discussions and seminar presentations. There is a central library along with the departmental library having large number of books from where the students can easily access books. Mentors are assigned to the students to cater the personal needs as well as academic needs of the students. Our institution makes an optimum use of all our resources to provide quality education to a large number of students with varied backgrounds. The IQAC and Departmental head monitors the feedback of students regarding effective curriculum implementation and other infrastructure-related issues.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BSc	Botany	22
BSc	Physiology	12
BA	Geography	29

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Consistent and participative efforts to bring about improvements remain the central focus of the college management. Seeking and surveying feedback is one of the major components of this practice. The driving force behind the procedure of feedback is the will to transform constructive suggestions into concrete steps. During the academic year 2016-2017, the feedback committee of IQAC designed and collected feedbacks from students and parents to evaluate the college performance on curriculum and related issues, efficacy of teachers on various parameters, standard of laboratory and library, ICT facilities, along with other non-academic yet related services like clean drinking water, canteen, hostel, safety and hygiene in campus, interest generated in sports and cultural activities, cooperation from office and effectiveness of skill developments and placement cells. Although a subsequent survey of the students' (250 responses) and parents' feedback (150 responses) reviewed mostly satisfactory responses, there were lukewarm responses in certain areas which the IQAC took cognizance of. The academic issues which needed improvement were referred to the academic sub-committee of Teachers' Council to be discussed and resolved in subsequent periodic meetings. The non-academic ones were brought to the notice of the concerned staff for necessary steps to be initiated for hauling up their performance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	663	5850	594
BSc	Honours	214	4002	201
BA	General	1061	3758	911
BSc	General	185	1464	87
BPEd	Nill	50	55	14
MA	Bengali	44	84	25

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3551	40	50	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
58	42	84	8	1	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of Ananda Chandra College ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution. The HODs (Head of the Department) of various departments along with respective faculty collectively carry out the overall mentoring process to monitor and guide students all through the three years. They coordinate with the parents, whenever required, regarding the progress of the students. Mentors also keep track of the mentees' performance continuously throughout the academic session which also includes their performance in class tests and annual test examination of the college. Mentors communicate and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. The HODs meet all mentors/faculty of his/her department at least once a month for the reviewing of proper implementation of the system. Benefits of a Mentoring System : Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. It helps to recognize and encourage the potential of a student on an individual basis. It provides psych social support at the time of need. Students get routine advice on balancing of academic and professional responsibilities. Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Mentors)during the crucial stages of their academic and intellectual development. Students get an insider's perspective on navigating their career in the right channel. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. The mentors lay the foundation for the students to reach greater heights in their professional lives, thereby contributing to lasting personal and professional relationships.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3591	58	1:62

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	53	8	10	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr Bikramjit Raychaudhury	Assistant Professor	Research Co-Supervisor, RAC, Dept. of Physiology, Calcutta University
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS	PART I PART II	24/06/2017	12/08/2017
BA	GENERAL	PART I PART II	15/07/2017	12/08/2017
BA	HONOURS	PART III	13/06/2017	17/06/2017
BA	GENERAL	PART III	13/06/2017	17/06/2017
BSc	HONOURS	PART I PART II	16/07/2017	12/08/2017
BSc	GENERAL	PART I PART II	15/07/2017	12/08/2017
BSc	HONOURS	PART III	13/06/2017	17/06/2017
BSc	GENERAL	PART III	13/06/2017	17/06/2017
BPEd	Nill	Nill	27/08/2017	11/01/2018
MA	Bengali	2nd 4th SEMESTER	21/07/2017	10/11/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college ensures that there is a transparent method of assessment. This is maintained uniformly throughout the college across all the streams. There is a detailed lesson plan that is prepared by the respective subject teacher for the papers that will be handled by her/ him. The method of assessment is also clearly mentioned in it and made available to all the students who have chosen that stream. They are given a clear picture of the assignments and the number of tests or exams that will be held and considered for their assessment. The students are informed in advance about their assignments. This helps them to prepare for the same. The departments have regular class tests, Annual test examination and assignments to enhance the learning outcome. The Annual Test Examination is conducted as per a scheduled Time – Table which is declared in advance by the Examination Subcommittees o that students can prepare well for the same. Assignments are mostly in the written form. The college also has the practice of assessing students by conducting quiz, in the form of Presentations

like oral and Power Point. The college ensures transparency, frequency and variety in this way.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared by the College at the beginning of each academic session. The calendar includes both academic and co-curricular activities which are strictly adhered to as long as no external stimuli intervene. It is based on this Academic calendar that the lesson plan and evaluation methods are chalked out by the teachers. This allows the teachers, students as well as the Institution to approach the academic and non-academic activities in a structured and disciplined manner. It ensures that the internal assessment process is not affected by the co-curricular activities in the college. The students are also benefited by such a structured approach. They can preplan their activities and be ready for all activities without being rushed. This instills in them a sense of punctuality and responsibility. An Academic Calendar guarantees transparency in conducting the Continuous Internal Assessment. A definite time line is set within which the papers are corrected and the marks are submitted and the result is published. The students will have immediate access to the marks. The students are clear about the method followed in assessing them which reduces student concerns. If the students have any concerns they can approach the examination committee Who will guide them down the right path to find a solution or clarification to their problems.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://accollege.in/new/download/programme-specific-course-outcomes-ba-bsc-111-system/?wpdmdl=2643&refresh=6582ea5e648021703078494

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	SANSKRIT	47	33	70.2
Nill	BA	ECONOMICS	2	2	100.0
Nill	BA	HISTORY	65	52	80.0
Nill	BA	ENGLISH	59	47	79.7
Nill	BA	POLITICAL SCIENCE	45	39	86.7
Nill	BA	PHILOSOPHY	13	10	76.9
Nill	BA	BENGALI	61	48	78.7
Nill	BA	SOCIOLOGY	31	30	96.8
Nill	BA	EDUCATION	35	35	100
Nill	BA	GEOGRAPHY	35	32	91.4
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.8	Nill
Nill	730	UGC	3.6	Nill
Nill	730	UGC	1.8	Nill
Nill	730	UGC	1.3	Nill
Nill	730	UGC	1.5	Nill
Nill	1095	SERB-DST	17.16	Nill
Nill	1095	DBT-West Bengal	19	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
'Intellectual Property Rights'	Department of Computer Science (in collaboration with WBSCST)	09/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	1	Nill
International	Botany	2	Nill
International	Computer Science	1	Nill
National	Botany	1	Nill

[View Uploaded File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
Education	1
Bengali	2
Geography	1
Botany	4
Computer Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0
Presented papers	4	2	2	2
Resource persons	1	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World AIDS Day: RED RIBBON - AIDS Awareness	NSS Unit I and II	2	100
Special camp at karala Valley Tea garden	NSS Unit I	1	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDA Awareness	NSS Unit I and II	AIDS awareness Programme	2	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

No Data Entered/Not Applicable !!!	
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	**Existing**
Class rooms	**Existing**
Laboratories	**Existing**
Seminar Halls	**Existing**
Classrooms with Wi-Fi OR LAN	**Existing**
Seminar halls with ICT facilities	**Existing**
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	**Nill**	**Nill**	**2023**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**40497**	**Nill**	**0**	**Nill**	**40497**	**Nill**
Reference Books	**963**	**Nill**	**0**	**Nill**	**963**	**Nill**
Journals	**24**	**Nill**	**12**	**Nill**	**36**	**Nill**
e-Journals	**36**	**Nill**	**0**	**Nill**	**36**	**Nill**
CD & Video	**72**	**Nill**	**0**	**Nill**	**72**	**Nill**
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	81	25	16	2	12	10	29	100	3
Added	0	0	0	0	0	0	0	0	0
Total	81	25	16	2	12	10	29	100	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	14.49	Nill	25.15

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college follows numerous procedures to maintain the facilities available to students. The college arranges regular meetings of various committees constituted for the purpose of maximum allocation and utilization of the financial resources for maintenance of laboratory, library, classroom, computers, sports and other facilities. A particular budget is allocated to upgrade the laboratory, classroom and library resources. All laboratory purchases are done through tender system as per standard norm. Practicals are done in batch-wise manner for proper utilization of the resources under continuous monitoring of supporting faculty members. Record of accounts is maintained by laboratory staff, teachers and supervised by the senior-most faculty of the concerned department. Repairing, calibration and maintenance of sophisticated lab instruments are regularly done by technicians. The college has 12 computers in the Computer centre where the students learn the Fundamentals of Computer Skill. But due to poor performance of network, the internet connection is not facilitated in the lab. The Computer Centre is upgraded every year with different software as per need. Computers and other instruments undergo annual maintenance by service providers. The college also maintains a well-defined library for students where books are upgraded and new editions as well as fresh stock are purchased as per requisition. The library committee comprising of the Principal, Librarian and senior faculty members meet regularly to take stock of the condition of the library, rare and valuable books, discuss and introduce new ideas regarding library enrichment. Each department has a computer (desktop) and a Laptop where all the departmental

works are done. Regarding classroom and infrastructural facilities, the senior-most teachers of each department submit their requirement to the principal. In addition, non-teaching staff of each and every department maintain the stock register by physically verifying the equipment round the year. The college has installed water purifiers to provide clean drinking water to the students. Upkeep of all facilities and cleanliness of environment in men's and women's hostels is maintained by respective hostel superintendents in consultation with hostel committee members. Regular cleaning of water tanks, garbage disposal, pest control and maintenance of garden is done by the concerned employees. Sports/ tournaments are held in a sprawling field/playground adjacent to the college gymnasium which is maintained on a regular basis.

https://accollege.in/new/about-college/principals-desk-copy/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Full Free/Half Free Scholarship, Students' Aid Fund	655	471495
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year					
On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	10	B.A. (Hons)	BENGALI	NBU, A.C. College	M.A.,BLIS
2017	2	MA	BENGALI	Model Education College	B.Ed.
2017	6	B.Sc.(Hons)	BOTANY	B.H.U.,N.B.U.,KIIT, Kalyani University, Raiganj University	M.Sc.
2017	15	B.Sc.(Hons)	CHEMISTRY	Adamas University,Visva Bharati University, NBU, IIT Guwahati, Raiganj University, CBPBU	M.Sc.
2017	1	B.A. (Hons)	ECONOMICS	NBU	M.A.
2017	5	B.A. (Hons)	ENGLISH	NBU	M.A.
2017	33	B.A. (Hons)	GEOGRAPHY	NBU, CBPBU, WBUTTEPA, WBHU, Presidency University	M.A., B.Ed., Nursing,
2017	5	B.Sc.(Hons)	MATHEMATICS	NBU, IIT Kanpur	M.Sc.
2017	6	B.A. (Hons)	SOCIOLOGY	NBU, JU,BU, NSOU	M.A., MSW
2017	4	B.A. (Hons)	HISTORY	NBU	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
SET	5
GATE	1
Any Other	9
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket Competition	Institution	150
Badminton Competition	Institution	80
Annual Athletics Meet	Institution	350
Cultural Activities, College Social	Institution	2500
Inaugural ceremony of Platinum Jubilee of the College	Institution	4000
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	2nd in All India Inter University Athletics Tournament (200 Mtr)	National	1	Nill	1	Anwesha Roy Prodhan
2016	3rd in National Open Athletic C hampionshi p (200 Mtr)	National	1	Nill	1	Anwesha Roy Prodhan
2016	2nd in 14th Federation Cup Junior Athletic C hampionshi p (200 Mtr)	National	1	Nill	1	Anwesha Roy Prodhan
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The members of the Students' Unions over the years have been quite active in various activities of college life. The Unions have been regularly organising Freshers' Welcome, Annual Social Programme, Annual Sports, Saraswati Puja, Foundation Day, Independence Day, Republic Day, World Environment Day, Teachers' Day, and the like. They have proved themselves on many occasions that they help students in developing their social and intellectual qualities. The elections to the Students' Union of the College are held regularly in a democratic, free and fair manner. The present Students' Union of the College comprises of 48 Class Representatives and 21 Office Bearers, the latter being selected from among the Class Representatives. The Principal of the College acts as the ex-officio President of the Union. The current Students' Union has already held 'Prasad Bitaran' programme on the occasion of Saraswati Puja on 1st of February, 2017. Besides, it celebrated 'Basant Utsav' on 14th of February with much fanfare. However, the event that surpassed all was a unique awareness campaign launched by the Students' Union' on 29th April, 2017. It was "No Helmet, No Entry' campaign following the State Government's drive on 'Safe Drive, Save Life' campaign.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association held two meetings in the academic year 2016-2017 and resolved thereby to actively participate in the Platinum Jubilee Celebration of the institution to be held on Sept., 2017. It was also resolved that initiatives to be taken for online enrollment of new members of the association.

5.4.2 – No. of enrolled Alumni:

135

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of Ananda Chandra College is to successfully bring about the upliftment of socially and economically backward student communities, through the growth and dissemination of knowledge. This is further achieved by providing a socially harmonious atmosphere in the college premises, through the decentralized administration and participative management of two vital committees - Anti-Ragging Committee and the Hostel Committee. • The Hostel committee is convened by the Bursar. It is helped by the tireless efforts of two Hostel Superintendents and matrons (appointed on a contractual basis), who look after the day-to-day administration of the hostels. • The Anti-ragging Committee comprises of 5 members of the Teaching staff and 2 members of the Non-teaching staff. This committee works in tandem with the Hostel committee, to eradicate the evils of ragging from this institution. Both these committees are

headed by the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As examinations were conducted in the annual mode, intra- departmental meetings were held at least once in the academic year to facilitate equal distribution of workload, timetable and test schedules to be followed
Teaching and Learning	The traditional classroom teaching is conducted along with some special and invited lectures organized by various departments to enrich the students. Field trips and tours. are conducted by the Geography, Sociology, Zoology, Education and Botany departments, in various parts of West Bengal, as well as other parts of India.
Examination and Evaluation	College tests were held in each department, exclusively conducted by the Examination Committee, appointed by the college authorities. These marks were not added to the University result. These were conducted to evaluate the fitness of students to appear for University exams.
Research and Development	Five Minor Research projects and two Major Research Projects are sanctioned during this year.
Library, ICT and Physical Infrastructure / Instrumentation	A dedicated librarian's room was prepared in this period. Display racks for showcasing the journals subscribed by the library and publications by the faculty members of the college were purchased and installed in the library.
Human Resource Management	1. 10th National Statistics Day was celebrated on 29th June, 2016 (the birthday of P.C Mahalanobis) in collaboration with the Department of Statistics and Programme Implementation. 2. Women's Cell organized a seminar on Offences Against Women on 27th August, 2016.
Admission of Students	Students had to come for physical verification of marksheets and then fill in the application form, according to the criteria fulfilled.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	**Students are sent admission Information via sms, on their phones.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	**1**	**01/11/2016**	**21/11/2017**	**21**
Refresher Course	**1**	**25/07/2016**	**19/08/2016**	**21**
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	**0**	**0**	**0**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college has a medical officer, who is consulted from time to time, regarding the well-being of the institution.	**The college has a medical officer, who is consulted from time to time, regarding the well-being of the institution.**	**The college has a medical officer, who is consulted from time to time, regarding the well-being of the institution. Students' Aid Fund and Full Free/Half Free**

	Scholarships are given from the College funds to meritorious and economically backward students of the college.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Two accountants, cashier and bursar were involved in completing the Internal Audit. We are now in the process of sending it to the Audit Department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Faculty members of the Computer Science Department of the College have been taking up training programme for the Office Staff in Computer Skill and Application. College office runs various software to run office work. 1. Training in Tally sheet to maintain accounts and for the purpose of regular audit. 2. College office staff undergoes training in handling of admission software for smooth conduct of admission process each year. 3. Office employees are also trained in MSWord, MSExcel, maintaining pdfs, use of internet for latest updates of office procedures. 4. The college authority regularly sends some of our office employees for training in latest software in office maintenance conducted by the Government from time to time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Hosting of first Regional Science and Technology Congress	Nill	07/11/2016	08/11/2016	430
2017	Workshop on 'Intellectual Property Rights'	Nill	09/03/2017	09/03/2017	150
2016	Student awareness programme, training cum sensitization programme on 'Hazards of Tobacco and provisions of COPTA 2003 with implementing a tobacco free college'	Nill	29/11/2016	29/11/2016	550
2016	Lecture on 'Offences against Women'	Nill	27/08/2016	27/08/2016	325
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of Women's Day	08/03/2017	08/03/2017	50	30
Seminar on "Offences against Women"	27/08/2016	27/08/2016	75	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- We started uses of LED Lamps to reduce power expenditure. • Steps have been

taken to reduce uses of papers in official works, instead used softcopies where it is possible. • Special initiatives have been taken to reduce uses of plastic in college campus. • Observance of World Environment Day on 05.06.2016.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nill	1	13/08/2016	1	Workshop on 'Higher Education in North Bengal: Challenges and Opportunities.	Addressed students about scopes of higher education in North Bengal	331
2016	Nill	1	13/12/2016	10	Awareness Camp at Jalpesh Village Of Maynaguri Block by Sociology Department.	Special initiatives were taken to aware people about health and literacy	20

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/06/2016	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Training cum sensitisation programme on "The Hazards of Tobacco and provisions of the COPTA 2003 with implementing a Tobacco Free College"	29/11/2016	29/11/2016	50

International Mother Language Day	21/02/2017	21/02/2017	450
National Science Day	28/02/2017	28/02/2017	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Observed World Environment Day on 05.06.2016 with full enthusiasm. Celebrated this occasion with tree plantation and oath taken to make our campus plastic free. • As a part of 'Banomahotsav' programme, saplings were distributed among students on 20th July 2017. • To celebrate 'AZADI 70', a tree plantation programme was organized. • Campus and Classrooms of the College were cleaned on 'Gandhi Jayanti'. • Special drive was taken to maintain the medicinal plant garden in healthy state.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- Several students come from rural areas and many of them are 1st generation learners. In such families health and hygiene of girls are often neglected. Also taking the advantage of poverty, Woman Trafficking is a serious problem of this region. To address this problem, "Medical cum Health Awareness" programme for girl students and a seminar on "Offences against Women" were organized. • Students are motivated to participate in sports and cultural activities and develop a healthy and colourful society in future.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Students are encouraged to grow as responsible citizens in the context of environmental issues. Trekking programmes, forest visits, visit to villages are regularly performed by the students. These were conducted to make them understand the value of nature and natural resources. Such programmes teach a student to appreciate the bio-diversity and his/her responsibility towards a green and habitable Earth.

Provide the weblink of the institution

https://accollege.in

8.Future Plans of Actions for Next Academic Year

Having successfully completed the second cycle of NAAC accreditation, the institution plans to gear up for the next cycle from the upcoming academic year. To this effect, the college would firstly focus on providing additional infrastructure, strengthening ICT resources, motivating the faculty to undertake research activities and achieve a high standard in research and development. Since 2017-2018 also marks the Platinum Jubilee of the institution, there is a special plan of hosting a wide range of programmes, cultural and academic, keeping in mind an overall holistic quality enhancement of the students. Over and above, plans are on to publish a souvenir on the occasion of Platinum Jubilee Celebration.