

ANANDA CHANDRA COLLEGE
(GOVERNMENT SPONSORED)
AFFILIATED TO: UNIVERSITY OF NORTH BENGAL

Office of the Principal
P.O. & Dist. JALPAIGURI,
WEST BENGAL,
INDIA, PIN CODE – 735101



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E-GOVERNANCE POLICY OF THE COLLEGE

The Governing Body of the college is hereby frames and adopts the following resolutions as a policy for the use of information technology tools in the institution which is in accordance with the vision and mission of the college:

1. The college will use information technology tools in every possible activities including teaching, research and administrative activities.
2. Sufficient number of computers will be provided to every teaching department including Library for the use of students. A separate computer lab with LAN connection should be created for students and teachers.
3. All students, teachers and staffs should have access of high speed internet facilities.
4. Library should be fully automated with available high speed internet for all users. Online journals should be subscribed for students and teachers.
5. Admission should be done through online mode only.
6. Use of ICT in Examinations should be encouraged.
7. All accounting activities including fees collection, scholarships should be done through online using CAMS.
8. The college may have facility of electronic/ digital notice Board.
9. The college should have digitalized surveillance mechanism.
10. AMC should be done every year for maintenance of the ICT infrastructure.
11. The college should maintain an updated website with all required information available for public.
12. Government orders regarding use of IT in the institutions should be implemented as far as practicable.