



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ANANDA CHANDRA COLLEGE

**COLLEGE PARA, P.O. AND DIST. - JALPAIGURI, PIN - 735101, WEST BENGAL.,
INDIA
735101
acollege.in/new**

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ananda Chandra College began its journey in pre-independent India (1942) as an institute of learning in Jalpaiguri, located in the sub-Himalayan region of North Bengal. The college was named after Sri Ananda Chandra Routh by his son Sri Nalini Kanta Routh to whose vision and benevolence the institution owes its luminous presence. While Sri Nalini Kanta Routh is considered to be the 'heart' of the college, Sri Debendra Kumar Chanda and Sri Tarani Mohan Chakraborty are regarded respectively as the 'soul' and 'brain' of the college. The trio was driven by the vision of an effective nation- building through education, which, in the words of Swami Vivekananda, is " the manifestation of perfection already in man" . Thereafter, an institution that started its journey with a few departments teaching only Intermediate Arts and Science courses, slowly and steadily started teaching undergraduate curriculum, preparing students for B.A/B.Sc. Pass Course in the beginning and then finally for B.A/B.Sc. Honours course. Simultaneously, the institution continued adding more and more subjects in its teaching spectrum. Subjects like Computer Science in the '90s and Physical Education in the early years of this century were introduced in sync with the demands of time and demands of an overall holistic development of students. At present, as many as 22 subjects are taught in the undergraduate level. Crowning it all is the latest introduction of Post graduate course in Bengali and Undergraduate course in Journalism and Mass Communication. A new Science building has been constructed to accommodate the science departments .

Ananda Chandra College is affiliated to the University of North Bengal and recognized by UGC under section 2(f) and 12(b).

The institution has completed two cycles of NAAC evaluation, in 2004 and 2016, and has been accredited with B++ Grade in both the terms. At present the college IQAC, the principal, governing body, alumni, teachers and non teaching staff as well as students and all stakeholders are preparing to face NAAC for the 3rd cycle of accreditation.

Vision

When the idea of setting up an institution of higher education in a so-called remote region at the borders abounding in tea gardens, dense forests and a large habitat of ethnic population arose in the minds of three great sons of the soil, they were simply guided by the vision of imbibing the culture of education among the aspiring locals and ensuring for them quality education within their own locality.

Housed in a region that enjoys not only the bounties of bio-diversity but also of ethnic diversity, the institution, in sync with the vision of the trio has played a historical role by not only providing a cohesive narrative to local cultures within an institutional framework, but also connecting these institutional spaces with larger network of knowledge and information beyond the constraints of geographical location. This duality of commitment to local cultural traditions and broader academic currents is what makes this institution stand out among the rest of its kind in this region.

The vision of Ananda Chandra College has been to successfully perform its role as a catalyst in the growth and dissemination of knowledge in shaping the path of development of the youth of this region. With this vision, the

institution has been diligently executing its mission in the remote areas of North Bengal, serving as a beacon of hope for those living at the periphery, for whom formal education was, if not impossible, a remotely possible dream. With this vision as a guiding force, the teachers, students, and administrative staff alike engage their knowledge with issues like deprivation, poverty, inequality, displacement, oppression, empowerment and most importantly, sustainable development.

Mission

The governance of the institution never loses sight of the fact that acquisition of knowledge bears sanctity only when it transcends socio-economic, ethnic, language and other barriers to create favourable conditions for the growth of democratic space, opportunities, and equity. In this institution, the teachers, students and administrative staff alike engage their knowledge with issues like deprivation, poverty, inequality, displacement, oppression, empowerment and most importantly, sustainable development. By giving the students from economically weaker sections fee waiver and financial assistance to the poor and meritorious ones, the college fulfils its mission of ensuring education for all. The college works with the mission of providing a space free from gender bias and congenial for women to spread out their wings and soar high in terms of academic achievements. With the mission of fostering an overall holistic development along with academics, the college encourages students to participate in various extracurricular, cultural activities, sports, quiz, debate, elocution and other activities conducted in college. An educational institution functions even better when it promotes the welfare of its people, over and above, the visions of an educational policy. To this effect, the college NCC unit works actively with the mission of achieving a healthy mind in a healthy body. The college NSS works relentlessly with social welfare mission that happens to be one of the most important attributes of ideal education. Overall quality enhancement of education on all parameters is overseen by the Internal Quality Assurance Cell of the institution.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. A sylvan surrounding and location that ensures a peaceful ambience for intellectual activity.
2. The college has a sufficient number of teachers.
3. Library resources meet the standards in terms of quantity and quality.
4. Many of the teachers have M.Phil / Ph.D and also have research experiences along with research publications.
5. There are hostels for both girls and boys
6. There is a gymnasium for indoor games and a sprawling ground for outdoor games.
7. There is an open air theatre and air conditioned seminar hall for cultural programmes and seminars.
8. A separate block has been constructed to accommodate the Science Departments.
9. There are ramps to cater to physically disabled persons.
10. The college brings out students' magazine annually without fail (barring the Covid year when there was a national shut down of colleges).
11. The Anti-ragging committee, Grievance cell and Internal Complaints Committee are active in preventing and addressing any untoward incident threatening the safety of students
12. The college has active Reading Club, Quizzing Club, Drama Club, Youth Parliament Committee,

Electoral Literacy Club and Eco Club to encourage simultaneous extracurricular activities with academics.

13. Departments hold seminars, webinars, lectures in the academic interests of students and also for generating social and environmental awareness among students.
14. During the lockdown phase teachers have honed their skills in using technology to deliver online classes.
15. The college NCC and NSS teams are very active
16. The college has an ideal working environment marked by a spirit of co-operation among teaching and non-teaching members and students.

Institutional Weakness

1. An inadequate number of non-teaching staff.
2. The present infrastructure does not sufficiently support innovative use of technology in delivering lectures.
3. Being an affiliated college, there is little scope for autonomy in curriculum planning and course designing.
4. Lack of government and private funds to boost research activities among teachers.
5. The college could not avail of the RUSA fund
6. Rooms allotted for some Humanities departments are not spacious enough to accommodate the huge number of students enrolled.
7. Cleanliness often falls short of the desired standards for want of sufficient number of sweepers
8. The Alumni is not active enough to provide financial support.
9. The laboratories have a dearth of skilled attendants.
10. The number of workable computers is insufficient for catering to the huge number of students
11. The possibility of academic-industry linkage should be extracted more.

Institutional Opportunity

1. The rich diversity in students' strength has allowed for enriched and vibrant teaching and learning experiences.
2. The college provides fee waivers to poor but meritorious students, thus ensuring that fruits of education are made available to the deserving, irrespective of their economic status.
3. With a good number of teachers with research experience, research-oriented study and innovative thinking in students is encouraged
4. A cooperative and cordial relation among teaching and non-teaching staff facilitates success of initiatives that require the fullest involvement of all sections of staff.
5. With the setting up of a new block exclusively for science departments, science education can be made more updated and effective.
6. The college plans to increase its collaborations with other institutions not only as part of the faculty exchange and student exchange programmes, but also to cater to the need of skill enhancement programmes among students as per guidelines of NEP 2020.
7. A diverse range of teachers of all age groups provides an opportunity to blend the experience of the older ones with the fresh and contemporary ideas of the younger ones in chalking out different add-on and certificate courses for additional enrichment of students.
8. The college, with a good number of dedicated teachers with rich research activities, can plan seminars

and lectures for exploration of spaces beyond the assigned curriculum.

9. Teachers who have undergone faculty development programmes in the recent times and are acquainted with the intricacies of the NEP 2020 can lend their knowledge for an effective implementation of the same for the benefit of students as envisaged by the newly introduced education policy.

Institutional Challenge

1. Although the college has availed of internet connectivity, there are frequent disturbances in connectivity, hindering activities that require uninterrupted internet supply.
2. Teaching in blended mode as encouraged by NEP is a distant possibility not only because of the digital divide and inaccessibility, but also because of lack of technical knowhow of many students from the remote tea gardens who are mostly first generation learners.
3. The college cannot gear up to the infrastructural requirements as envisaged by NEP for insufficient development funds.
4. Many departments are struggling with faculty shortage for want of sanctioned posts.
5. The college is facing challenges for want of sufficient government- sanctioned administrative posts.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. The college follows the academic calendar set by the parent university while adjusting it to suit the institution's specific requirements.
2. Along with the preparation of a departmental academic calendar scheduling probable dates for continuous internal evaluation, teachers prepare and follow an individual teaching plan at the commencement of every semester. To facilitate continuous evaluation, faculty members employ a variety of methods like group discussions, project works, and practical exercises, apart from traditional written examination methods.
3. Some teachers are involved in designing and developing the curriculum as members of BOS in the University of North Bengal. Other teachers discharge their university duties as paper setters, moderators, examiners, head examiners, etc.
4. The institution collects annual feedback from all stakeholders -students, teachers, alumni and employer. The analysis of the feedback and the report on the actions taken are displayed in the college website.
5. The institution conducted an add-on course "Drama in Practice". The course curriculum of the stipulated 32 hours course was designed and developed by the teachers of the departments of Bengali and English as mandated by UGC guidelines.

6. Cross cutting issues like Gender Values, Human values etc. are integrated in the university curriculum. Additionally, Environmental Studies which is a mandatory subject gives students ample opportunity to engage with the issues of environment and sustainability.
7. Some of the departments conduct field works for an in- depth and practical understanding of the subject taught.

Teaching-learning and Evaluation

1. Student- centric methods such as preparing project reports, film and documentary screening, study visits and tours etc. are effectively used. Interactive methods like group discussion, brain storming sessions, subject quiz, seminar presentations are undertaken for enhancing learning experiences. Many departments publish wall magazines on topics of public importance to enhance the participatory learning skills.
2. The institution assesses the learning levels of students through continuous evaluation and gives extra efforts to identify weak areas and arrange remedial classes. Likewise, students of exceptional quality are encouraged to attend advanced classes on a particular topic.
3. Continuous Evaluation Process is fair and transparent. Students are informed of the dates quite in advance to enable them prepare for the evaluation. Each student is provided with feedback by highlighting his/her strength and weaknesses.
4. There is a Grievance Cell to address any grievance related to the internal examination. Students can report their concerns regarding the transparency of the marking system, if any. It is the responsibility of the Cell to communicate the grievances with an appeal for early redressal to the department concerned.
5. Students are informed of POs and COs at the beginning of every semester through a well knit mechanism. The programme and course outcomes are stated and displayed on website and communicated by the department teachers to their students at the commencement of each semester.
6. Student-teacher ratio is satisfactory. This is important for an effective teaching- learning and mentoring mechanism.
7. Many teachers use ICT enabled tools to facilitate better understanding of subjects taught. The Covid induced lockdown encouraged the use of ICT enabled tools as an effective teaching learning process. Since then, classes through power point presentations became the norm for most departments.
8. The results and details of an overall institutional performance through Student Satisfaction Survey(SSS) questionnaire are displayed in college website.

Research, Innovations and Extension

1. The institution encourages research activities among teachers. This is evident from the fact that as many as 33 teachers of the institution are Ph.D degree holders. One senior faculty member of the Department of Economics had been recipient of the prestigious Fulbright Fellowship. At present, one of the faculty members from the department of Chemistry , Dr. Golam Moula, is pursuing Post doctoral degree having been granted SNSF Swiss Postdoctoral Fellowship. Some other teachers who have submitted their thesis are waiting to be awarded Ph. D. At present many teachers are actively involved in research.
2. There are five faculty members who are actively engaged as research supervisors. Some of their scholars have completed their research under their supervision and have been awarded Ph.D.
3. A section of faculty members have published papers in UGC listed journals, peer- reviewed journals and edited books and have to their credit authored books solely or in collaboration.
4. NSS and NCC units of the college are active in conducting extension and outreach programmes. From

providing relief during Covid phase to organising medical camps, blood donation camps, sanitization drive, tree plantation drive, “save water” campaign, to mention a few. NSS has worked relentlessly for the upliftment of the locality. These programmes are initiated to generate social awareness and contribute to the holistic development of students.

5. Besides NSS and NCC some departments like Mathematics, Botany and Education have undertaken outreach and extension activities in their own capacity.
6. For formalising faculty / student exchange and collaborative research, MoUs have been signed with other institutions. Many such activities have already been conducted.

Infrastructure and Learning Resources

1. Amidst space constraints, some of the science departments have been shifted to the newly constructed science building. Efforts are on to shift the entire Science departments to the new building.
2. The college has an Open Theatre, a Seminar Hall, Gymnasium and a large playground facilitating students to engage in extra- curricular activities like cultural activities , debate, elocution, seminar, quiz, sports, etc.
3. Good and adequate facilities like ramps are provided for the physically challenged.
4. The institution has IT facilities including Wi Fi and computers with required peripherals. The Computer Science department has system software and application softwares, both licensed and open source softwares.
5. All laboratory purchases are done through tender system as per standard norm. Repairing ,calibration and maintenance of sophisticated lab instruments are regularly done by technicians. Computers and other instruments undergo annual maintenance by service providers.
6. Boys’ and Girls’ Hostels are maintained by respective hostel superintendents in consultation with Hostel Committee. Regular cleaning of water tanks, garbage disposal and maintenance of garden is done.
7. The College Library is automated. The overall ambience of the library is good. Appreciable efforts have been taken to provide better reading ambience.
8. The library has subscription of internet. The database of Central Library has been switched over from SOUL 2.0 to KOHA 22.11.23.
9. Implementation of library policy is monitored by a Library Committee that meets periodically .

Student Support and Progression

1. There are a good number of beneficiaries of Government Scholarships and Institutional Scholarships.
2. The college has an active Career Guidance Cell which organises programmes for college students from time to time.
3. The college Grievance Redressal cell actively sorts out students’ grievances. To enable students to voice their complaints openly and honestly, without any fear of retaliation, the grievance/ complaint box is placed in front of the principal’s chamber. The cell aims to address grievances in a timely manner, promoting a harmonious and conducive learning environment, and upholding the rights and interests of students.
4. The Anti ragging Cell and ICC are active. To build a ragging free space and curb the menace of ragging the Committee follows the UGC Anti ragging Regulations 2009. Anti ragging posters have been

displayed at strategic places for awareness.

5. For prohibition of sexual harassment of women at workplace, the college has an Internal Complaints Committee constituted as per UGC guidelines. The college also has a Women's Cell for sensitizing students on gender issues.
6. Commemorative days of national and international importance are observed and celebrated. Cultural programmes are often organised at the departmental level and institutional level throughout the year.
7. The college has active clubs like Reading club, Film club, Quiz club, Drama club that actively function for boosting interest in extra-curricular activities among students. Alongside, Eco club and Electoral Literacy Club are active as awareness generating bodies.

Governance, Leadership and Management

1. Vision and mission of the institution is followed all through the planning. It aims to uplift culturally sound students, including those from reserved categories and students with physical disabilities.

2. The college decentralises curricular, co curricular and extra curricular activities through various committees. The principal leads by distributing administrative responsibilities among key stakeholders.

3. The Sub- committees and Statutory committees are functional in meeting the academic and non- academic requirements of students.

The college has integrated e-governance into its operation to streamline process.

4. No direct funds were allocated for new building, but the North Bengal Development Department has contributed fund for construction of a science building. The Governing Body allocates annual laboratory and field survey grants, with amounts revised on the basis of utilization.

The college conducts financial audits through a systematic review of financial documents, internal controls, and tax records.

5. Duty leave is granted to teachers to undertake various academic activities.

6. Along with a self appraisal system for teachers, a similar system has also been introduced for Non teaching staff.

7. Various social welfare measures are undertaken by the college NSS. The college has a medical officer. Financial support is provided through Students' Aid fund and Puja advances for casual staff, while the College Cooperative Credit Society aids staff members.

8. The college IQAC as part of quality enhancement initiative, facilitates student mentoring, introduces multidisciplinary add-on courses, and fosters research collaborations. It conducts academic, administrative and environment audits, collects stakeholder feedbacks, and establishes various clubs.

Institutional Values and Best Practices

1. The college has specific facilities provided for women in terms of CCTV cameras on the campus, a Girls' hostel under the supervision of a lady teacher as Superintendent. For non- hostelite girl students, there is a girls' common room.
2. There is an active Women's Cell and ICC for addressing problems and concerns of girls in the college.
3. The college resorts to a plastic-free, tobacco free , green campus concept. The campus is surrounded by a large number of trees and has a medicinal garden.Solid biodegradable waste generated in the hostels is used to make compost which is used in gardens and Girls' hostel.
4. Rainwater harvesting has been maintained properly.
5. Green /Energy audit for 2022-23 has been conducted
6. The college strives to cultivate principles like Responsibility, Equality, Nationality, Gender equity, Environmental consciousness through celebration of days of national and international importance.
7. The two best practices of the institution are:
 - The institution and it's various clubs encourage an all-round development of students through various extracular activities
 - College library has been autamated to ensure effective use of library resources including digital resources.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ANANDA CHANDRA COLLEGE
Address	Collegepara, P.O. and Dist. - Jalpaiguri, PIN - 735101, West Bengal., India
City	Jalpaiguri
State	West Bengal
Pin	735101
Website	acollege.in/new

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Debashis Das	03561-255554	9641532276	-	accjal@gmail.com
IQAC / CIQA coordinator	Paramita Dasgupta	-	9433106454	-	accjalqac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of North Bengal	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	02-04-1956	View Document
12B of UGC	02-04-1956	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Collegepara, P.O. and Dist. - Jalpaiguri, PIN - 735101, West Bengal., India	Urban	22.2	12755.3

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Honours	36	Higher Secondary	Bengali	113	98
UG	BA,English, Honours	36	Higher Secondary	English	113	109
UG	BA,Sanskrit, Honours	36	Higher Secondary	English,Bengali,Sanskrit	81	51
UG	BA,Philosophy,Honours	36	Higher Secondary	English + Bengali	47	27
UG	BA,History, Honours	36	Higher Secondary	English + Bengali	113	104
UG	BA,Geography,Honours	36	Higher Secondary	English + Bengali	40	38
UG	BA,Political Science,Honours	36	Higher Secondary	English + Bengali	113	108
UG	BA,Economics,Honours	36	Higher Secondary	English + Bengali	27	6
UG	BSc,Economics,Honours	36	Higher Secondary	English + Bengali	28	7
UG	BA,Sociology,Honours	36	Higher Secondary	English + Bengali	46	36
UG	BA,Education,Honours	36	Higher Secondary	English + Bengali	46	41
UG	BSc,Physics, Honours	36	Higher Secondary	English + Bengali	32	22
UG	BSc,Chemistry,Honours	36	Higher Secondary	English + Bengali	32	26
UG	BSc,Mathematics,Honours	36	Higher Secondary	English + Bengali	40	33
UG	BSc,Computer Science,Honours	36	Higher Secondary	English + Bengali	32	31

UG	BSc,Zoology ,Honours	36	Higher Secondary	English + Bengali	27	22
UG	BSc,Botany, Honours	36	Higher Secondary	English + Bengali	27	20
UG	BSc,Physiology,Honours	36	Higher Secondary	English + Bengali	27	27
UG	BSc,Microbiology,Honours	36	Higher Secondary	English + Bengali	32	28
UG	BA,Beng Eng Sanskrit Philo History Polsc Eco Geog Sociology Education Physicaledu Masscomm, General	36	Higher Secondary	English + Bengali	1661	1336
UG	BSc,Physics Chemistry Maths Computersc Zoology Botany Physiology Statistics,General	36	Higher Secondary	English + Bengali	225	149
PG	MA,Bengali, Bengali	24	B.A. Honours in Bengali	Bengali	52	27

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				22				107			
Recruited	1	0	0	1	13	9	0	22	60	43	0	103
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						53
Recruited	27		2		0	29
Yet to Recruit						24
Sanctioned by the Management/Society or Other Authorized Bodies						18
Recruited	12		6		0	18
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	11	7	0	11	5	0	35
M.Phil.	0	0	0	1	0	0	5	3	0	9
PG	0	0	0	1	2	0	45	35	0	83
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1380	0	0	0	1380
	Female	939	0	0	0	939
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	17	0	0	0	17
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	802	915	763	632
	Female	506	475	344	293
	Others	0	0	0	0
ST	Male	47	71	56	44
	Female	54	82	42	35
	Others	0	0	0	0
OBC	Male	224	285	216	185
	Female	143	120	90	76
	Others	0	0	0	0
General	Male	307	427	326	312
	Female	236	290	233	202
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2319	2665	2070	1779

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution since its inception has believed in holistic development and with the initiation of CBCS it has transformed itself phenomenally in these lines with the adoption of a multidisciplinary framework. As examples of best practice under this section, faculty members of the various departments have collaborated formally and informally in the dissemination of knowledge that demand multidisciplinary approach. Edutainment clubs (Film Club, Reading Club, Quiz Club) have been formed and memberships to these clubs are open for all students irrespective of their departmental affiliation. An add-on course, 'Drama-in-Practice', was also provided to the students of the institution, irrespective of their departmental affiliation by the Department of English and Bengal in collaboration with IQAC, Ananda Chandra College.
2. Academic bank of credits (ABC):	The affiliating university of the college has circulated information in context of Academic Bank of Credits in the session 2022-2023. The institution has, henceforth, taken the necessary initiatives. A notice informing the students about the same was posted on 15th March, 2023, and necessary information was disseminated amongst the students.
3. Skill development:	The presently adopted CBCS curriculum through the SEC (Skill Enhancement Course) paper has made provisions for skill development. Through these papers the students are trained in soft and technical skills like academic writing, proof reading, apiculture, sericulture, preparation of pharmaceutical drugs (Aspirin, Antacid) etc., increasing, hence, their employability. Skill development programs have also been organized by the institution, and since session 2022-2023, add-on courses on advanced skill development are coordinated by the institutional faculties for the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution emphasizes on awareness and preservation of Indian culture, heritage and knowledge. As an element of the practice, teaching-learning in the institution happens in bilingual mode (Bengali and English). The Bengali Department observes 21st February as "Bhasha Dibas" as a part of the mentioned practice. Cultural and traditional festivals, like Saraswati Puja, Basanta Utsab, Rabindra Jayanti are celebrated. Days of National significance like Independence Day, Netaji's

	<p>Birthday, Republic Day, are also observed to instill in the students patriotism and national consciousness. Yoga Day is also observed in the institution.</p>
5. Focus on Outcome based education (OBE):	<p>The overall eco-system of the institution is aimed towards providing OBE to the students. The faculties in their teaching-learning-evaluation methodology engages in student centric practices like open book evaluation, project-based learning, field-study, experiential learning, group discussion etc.to ensure proper outcome of the course, so as to bring noticeable change in the exit level knowledge of the student as compared to the entry level knowledge. The adopted teaching methodology aims at proper integration of theoretical and practical aspects of learnings.</p>
6. Distance education/online education:	<p>The college is a Study Centre of the N.S.O.U. and Burdwan University and the faculties regularly teach in these two study centres. . Moreover blended learning methods are used as and when necessary by the faculties. The faculties of the institution are also encouraged to upskill themselves in this regard.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>The Electoral Literacy Club has been functional in the institution and has aided in the dissemination of information relating to electoral rights and process since 25th Jan, 2023.</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>The Electoral club's membership is open for all regular students of the institution. The club is presently coordinated by Nodal Officer, Prof. Bhajan Basak (Dept. of Political Science) with the aid of nominated student coordinator. The club in the future aims at strengthening the culture of electoral participation by the formation of an elected students' Executive Body.</p>
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of	<p>The ELC has been instrumental in creating awareness amongst students regarding constitutional, legislative and legal provisions besides the technological innovation and integration in elections, along with a focused emphasis on value of voting and ethical voting through the following events: 1) Organizing of Voter awareness campaign on National Voter's Day.</p>

<p>ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>2) Organizing of a session on ethical voting. 3) Student sensitization through the conducting of Electoral Literacy Quiz.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The Electoral Literacy Club with the vision of creating an electorally conscious society has taken initiatives to imbibe in the students electoral consciousness by instilling in them the understanding of "voting" as their right and duty. As a part of the initiative, Electoral Literacy Quiz was conducted to sensitize the students, and, misconceptions were clarified on spot.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The Electoral Literacy Club has organized a session with ICT support to inform on the online process of enrolling for the newly eligible student voters, on 25th Jan, 2023. The session was conducted by Md. Sohel Rana. The Club is still in its budding state and plans to take initiatives in the future to help eligible student voters register.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5524	5423	4781	4104	3496

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 140

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
126	127	131	59	58

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
163.82	57.38	52.24	94.14	88.75

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

As an affiliated institution, Ananda Chandra College strictly adheres to the curriculum set by the University of North Bengal. Some of the faculty members of the college actively participate in curriculum development of the University as members of the Board of Studies. The college takes several initiatives to ensure effective curriculum delivery by following a well-planned and documented process. The Departments use a three-step mechanism: planning, teaching, and evaluation.

- The institution diligently follows a Central Routine meticulously made by Routine Sub-Committee to ensure the efficient delivery of curriculum and timely completion of syllabi within each semester's allocated timeframe. Every department prepares its own routine on the basis of Central routine. At the onset of every semester, the students are provided with the departmental routine and syllabus, thereby keeping them informed and prepared.
- Annual Academic Calendar is prepared and displayed in the college website to ensure timely completion of syllabi and activities. Some of the departments prepare their own Academic calendar following the schedules of the Institutions' Academic Calendar.
- While maintaining steadfast adherence to the Calendar, the college remains adaptable to special circumstances, such as the Covid-19 pandemic, where necessary adjustments are made with the welfare of the college community in mind. Classes transitioned smoothly to online platforms during the said period.
- Induction meetings are conducted for the newly admitted students by briefing them the features of Credit-based System, its evaluation process, choices for optional courses and credit earning.
- The teachers prepare Lesson plans for ensuring effective delivery of the curriculum and timely completion of the syllabi.
- Departmental meetings are held periodically to distribute the syllabus among teachers, for deciding the departmental activities required for ensuring effective delivery of the curriculum and to monitor whether the progress of syllabus coverage is as per the teaching plan.
- The teachers make effective use of combined 'chalk and talk' classes and demonstrations through ICT based lectures.
- Study Materials/ Lecture notes are distributed in the classes and are also made available in the college website and freely downloadable for students.
- Invited lectures/special lectures by renowned academicians as well as by the faculty members from other institutions with MOU are arranged.
- Field studies and excursions are arranged which provide hands-on experiences aligned with the syllabi.
- Adequate number of practical classes are allocated and laboratory manuals are provided. The laboratories are upgraded on a regular basis.

- For evaluation, the departments conduct regular class tests and other methods like student presentations, debates, and group discussions, preparing assignments etc.
- Special classes are conducted for slow learners identified on the basis of the Continuous Internal Evaluation (CIE).
- Both attendance and marks of the students are given weightage for Continuous Internal Evaluation (CIE).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 1

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.17

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
39	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Professional ethics : The CBCS Philosophy Hons Course Applied Ethics (CC14) designed by North Bengal university and executed by the institution integrates the issues of professional ethics like Medical ethics and Media ethics. The program course in Department of Journalism & Mass Communication taught in college to prepare students for journalism as profession, deals extensively with Media ethics . Students are assessed internally through case study in the ethical parameters of their future profession, that includes “Ethical framework and media practice, media technology and ethical parameters, representation and ethics, media and regulations” .The course curriculum of Education trains students into an

ethical understanding of the professional role of an educator. Through extension activities and field works the students are fine tuned to the ethical values of inclusivity, management, planning and community development that constitutes the professional ethics of a teacher.

Gender values : Apart from the curriculum of English, Bengali, History, Sociology, Political Science and Economics that gives a special emphasis to gender issues, like Feminism, its history and nuances, sexual politics, social classes and gender relations, gender stereotyping and women empowerment , the institution has an active and functional Women’s Cell to address gender issues and inculcate gender sensitivity among students. Women centric cultural programmes are performed on Women’s Day which is celebrated without fail (barring the covid years). The college ICC keeps a strict vigil to prevent any kind of gender abuse. Debates and seminars on women- centric issues are also held to inculcate gender values among students.

Human values : The core course of Education includes value education in its curriculum. The curriculum is so devised as to give the students a basic understanding of our constitutional values and educate the students on the role of teachers in facilitating development of values among students. Dept of Education strengthens human values of social inclusivity among students by arranging field work and extension programmes , whereby students go to nearby schools to educate the poor and the underprivileged children. The diverse extension and outreach programmes undertaken by NSS and

NCC throughout the year along with other departments effectively integrate the issue of human values with the curricular models.

Environment and sustainability: The curriculum of Chemistry, Botany, Zoology, and Microbiology assigns special space to environment ,ecology, biodiversity, green energy etc. . An entire course in curriculum of Geography is dedicated to Sustainable Development. Environment and sustainable development also happens to be taught in one of the chapters of Discipline Specific Course in Economics. nvironmental studies is a compulsory paper for all 1 st year students who are instructed about the various environmental issues and for thorough understanding, each student is required to prepare a project report. Apart from the curriculum, students of NSS , NCC, and Eco Club engage with environment issues, Green audit and Energy audit are regularly undertaken. A medicinal plant garden is maintained in the campus under the supervision of the Department of Botany.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 33.67

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1860

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 84.56

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
2346	2708	2114	1910	1767

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2954	2954	2533	2193	2191

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 80.6

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
1036	1137	836	858	790

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1333	1333	1140	986	986

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 43.84

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Ananda Chandra College follows and ensures the use of student centric methodology such as experiential, participative learning and problem solving methodologies in teaching-learning process. Learning is made more student-centric through a combination of old and new methods.

- The college has well equipped laboratories in various departments where students are encouraged in experiential learning through hands on training on laboratory experiments.
- In addition, the departments apply various experiential learning methods which comprise of visual aids, film screening, periodical industrial visits, educational excursions, visit to the college Medicinal Plant garden, visit to the rainwater harvesting plant of the college and quiz competitions etc.
- To encourage scientific learning and to develop problem solving skills, the students are often asked to submit written assignments, projects, posters on topics related to their curriculum.
- For encouraging students in participative and interactive learning, the departments organise interactive sessions through group discussions, debate and quiz competitions.
- The departments conduct student seminars with PowerPoint presentations which not only improve their knowledge on the topic but they also learn to prepare power points, present in front of others as well as face question answer sessions which automatically improve the concept on any topic.
- Peer teaching methodologies are used by some departments under the supervision of department teachers, where students present a topic from their syllabus to the entire class.
- The students of Mass Communication and Journalism publishes a quarterly newsletter.
- Science departments conduct Science exhibitions.
- Students of the Language departments arrange stage performances on their literary texts.
- In order to nurture creativity, writing skills and presentation potentials among students, they are encouraged to submit articles on their creative ideas as well as on current topics to the departmental wall magazines and annual magazine ANANDADHARA published from the college.

To facilitate effective teaching and learning process, the college uses various ICT enabled tools. The use of ICT tools has helped in making learning more interesting to the students.

- During COVID-19 mediated pandemic situation, online platforms like Google Meet, Zoom, WebEx, Google Classroom, whatsapp, emails etc. were used by the students and teachers for teaching-learning and evaluation process.
- The teachers use various softwares like MS Word, MS Excel, PowerPoint, Paints for preparing study materials and classroom teaching. Some faculty members have created digital repositories of lectures on YouTube.
- Most of the departments are provided with desktops/laptops with internet connectivity and printers where teachers can prepare the lessons to be taught. The college has classrooms with ICT facilities. In addition to this, there are 76 computers with internet facilities exclusively for the usage of the students. Besides the computer centre, the college has three well-equipped computer labs in Computer Science, Mathematics and Geography departments.
- The college library has access to e-journals and e-books through N-List. The library also has a browsing area for teachers and students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 94.17

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
130	132	134	68	68

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 71.46

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
84	82	85	54	53

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The evaluation of the students on the basis of tests/examinations is an integral part of the teaching–learning process. Ananda Chandra College is affiliated to the University of North Bengal and hence, follows its rules and guidelines regarding the assessment and evaluation process of the performance of the students. The same is communicated to the students in the very beginning of the academic calendar year. Institution has an Examination Centre Committee which coordinates all the internal examinations as part of the Continuous Evaluation (CE) under CBCS system through various departments. This committee also conducts the external semester end university examinations. Students are informed about the dates of the internal tests well in advance.

Internal assessment has an important role to play for CBCS method. According to the affiliating university, internal assessments are assigned with 10 marks for each paper along with 5 marks for regular attendance under the CBCS pattern. Previous to CBCS system, the Annual Test Examination was prevalent, conducted as per the academic calendar of the college. The frequency and mode of internal assessment varies from one department to the other as per their curriculum.

Internal examination process includes setting of question papers, evaluation of answer scripts within a stipulated period of time and submission of marks. During the pandemic situation, internal assessments were held mostly through online mode using Google Classroom, Google Form, Whatsapp and other online platforms. The subject teachers brief the students in the classroom about their attendance and performance in the internal tests. Post evaluation, students are shown the evaluated answer scripts and then they are preserved safely by the respective departments. Thereafter, the internal marks are uploaded to the university examination portal.

The mechanism for redressal of grievances with reference to the evaluation varies for both internal and

external examinations. For internal tests students are free to interact with the teachers to resolve their grievances if any, regarding the evaluation in the classroom itself. They may also register written complaints regarding assessment, in the Students Grievance Redressal Box or may complain online which is later taken care of by the College Central Grievance Committee in consultation with the concerned department. The college also has a RTI cell. Due to mentor mentee system, teacher student relation is very trustworthy; hence, seldom grievances are raised regarding the transparency of the evaluation done. For external university semester end examinations, re-assessment and scrutiny of answer scripts are done as per university norms. RTI provision of the University is also available. The students forward their applications online to the university examination portal and PPR & PPS are done by the university itself.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Detailed information (Programme wise and Course wise) is made available in the institutional website on what the graduate students of a particular degree , should be able to do Programme Specific Outcomes) and the resultant knowledge skills that the students shall acquire at the end of the course(Course Outcome).

Several teachers of the institution as members of the North Bengal University Board of Studies have been dynamic and responsive to emerging areas of knowledge, the world of work and needs of students, while framing the curriculum and adequately stating the Programme Specific Outcomes and Course Outcomes.

At the time of introduction of CBCS curriculum, these BoS members of the institution had conducted orientation programmes with other faculty members and students highlighting the Programme Specific Outcomes and the diverse ways of attaining them.

During admission counselling, faculty members deal in details regarding the learning outcomes of specific programmes. These sessions are undertaken to ensure informed choices in DSE,G.E,SECs following long term academic and career plans.

At the commencement of every semester teachers inform the students in details in terms of knowledge skill to be gathered as outcomes of the courses scheduled for that semester.

The institution routine committee (Arts and Science) meticulously prepares an institutional routine allotting 1 hour for each credit point as directed in the university devised curriculum. This is done to ensure the maximum attainment of PSOs and COs.

Each department, in its departmental meeting at the beginning of each semester, chalks out its own departmental routine (on the basis of the Master Routine) allotting entire course or course wise portions to faculty members based on their choice and expertise. Thereafter each faculty member draws out an individual lesson plan keeping in mind the time required to ensure the specific outcomes of courses of that semester. This is again done to tap the fullest potential of faculty members to ensure PSOs and COs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainment POs and COs are directly measured through

- Continuous internal evaluation: Different departments, according to their requirements, conduct class tests, continuous formative discussions and evaluation of assignments. These are done for theory based subjects, in the form of quizzes, and project reports to ensure desired outcomes.

For practical based subjects, through hands-on training in all laboratory courses, the importance of arriving at an outcome in consonance with the task set is emphasized. Lab work and tutorials provide immediate feedback to students.

Also, project and field work, viva voce and group or individual presentation, written assignments and diverse other innovative means adopted by the faculties for continuous internal evaluation ensure effective attainment of learning outcomes.

- The performance of students in internal evaluation are stored in the department mail and rigorously examined by teachers in departmental meetings. The individual performance in continuous evaluation is discussed and areas of improvement are demarcated. On the basis of average poor performance over all courses of a particular programme, remedial classes are undertaken. Likewise, the outstanding performers are singled out who are given exposure to assignments of an upgraded (university) standard. This exercise ensures optimum outcomes attained on the basis of individual capacity..
- Academic audit: Through annual internal and external academic audit, the Programme Outcomes

are monitored regularly at the college level. The areas of weakness are sorted out and actions are initiated in accordance.

- Semester-end Student evaluation: The results of the semester-end examinations conducted by NBU are carefully analysed in departmental meetings. The faculty, while marking the poor performers, chart out the following course of actions to ensure maximum programme outcome among all registered students thereby giving utmost attention to remedial measures to attain the desired outcomes.
- Feedback; The College IQAC meticulously designs questionnaires for feedback from all stakeholders. These are effective in centrally monitoring the desired Programme and Course outcomes and passing the results of the feedback responses to departments to sort out the issues as per their strength and provisions.
- Student satisfaction survey: The college conducts a Student Satisfaction Survey which seeks to understand students' perspectives on course related matters. The survey available in the college website gives due importance to the attainment of course and programme outcomes in their questionnaire. Students are encouraged to participate and are also encouraged to add their own observation regarding the teaching learning process and give suggestions according to their specific requirements. It helps the institution to devise strategies for continuous improvement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 82.79

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
627	1241	1095	922	641

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1120	1275	1259	949	864

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.26

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 18.99

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	6.10	2.25	10.64

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The College has been working continuously to inculcate the spirit of innovation in the minds of students through academic, research and extension. A conducive environment for faculty members to pursue quality research is ensured. Faculty members are engaged in providing an atmosphere that induces a desire for learning among students.

Research and Development Cell motivates faculty members to enhance their research performance and participate in conferences, seminars and workshops. They publish research papers in Journals included in UGC CARE list, peer-reviewed Journals and books with ISBN. Faculty members also attend conferences, seminar, symposiums, workshop, short-term courses, webinars regularly. Many teachers are pursuing Ph.D and post-doctorate at different Universities while some others are acting as Research supervisors.

Students are encouraged to engage in teamwork for transfer of knowledge among each other. Clubs such as Quiz club, Drama club, Reading club, Film club conduct various such programmes regularly under the guidance of their teachers. Students are encouraged to participate Inter-College Youth Parliament Debate. Lectures by eminent scholars, webinars, seminars, group discussions and departmental presentations by students are arranged which help in knowledge building.

The advanced learners are encouraged and guided to attend examinations like JAM, CUET etc. for admission in MA/M.SC in IIT, NIT, Central University etc. Educational tours are organized that help students to experience field research activities. Through field surveys they also collaborate with their teachers, gain new perspectives, enhance interactive learning and foster leadership skills and communication skills.

The college hosts a study centre of Netaji Subhas Open University in its campus. The college has organized sensitizing programme for students by inviting experts on gender sensitization, on health and Hygiene, anti tobacco campaign, environment protection etc. with the active involvement of various departments, NCC, NSS and IQAC.

The annually published college Magazine 'Ananda Dhara' has been elemental in encouraging the creative potential among students as writers, poets and artists, etc.

In keeping with the traditional Indian knowledge system, the departments teaching exclusively Indian languages like Sanskrit and Bengali encourage students to imbibe the essence of our traditional knowledge system. The English curriculum includes Sanskrit literature. Indian philosophy is taught in Philosophy curriculum.

Practical experimentation in laboratories and theory lessons in classrooms are given equal weightage in Science departments.

The college NSS conducts activities that instill the traditional values of 'bahujanahitaya, bahujanasukhaya' among students, while Physical Education Dept. and NCC encourages practice of Yoga and other physical activities.

The Dept. of Botany has been maintaining a medicinal plant garden in campus and conducting outreach programmes to spread awareness of this traditional knowledge.

Central Library houses more than 45000 books including old /rare books. It's functions are fully automated through open-source Library management software 'KOHA'. The Library has subscription of N-List.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.06

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	1	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.6

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	34	12	4	8

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Ananda Chandra College inculcates social values and responsibilities among students by undertaking extension activities in the neighborhood areas. The college, through its departments, NSS, NCC, and other forums gets engaged in several outreach and extension initiatives in the local community to generate social awareness and contribute to the holistic development of students. In addition, various departments of the college independently conduct outreach programmes in local areas to sensitize their students to social issues.

Through blood donation camps, students realize the importance of blood donation for others and also health benefits of donating blood for themselves.

Through plantation and cleanliness drive, students, by setting examples, perform their part in preserving greenery and balancing the ecosystem, and also ensuring a hygienic environment by keeping the surroundings clean. By themselves being agents of change, they become active motivators.

Through awareness programmes, students, in the process of spreading awareness, themselves learn by practical demonstration how to create a positive social environment.

The diverse charity works undertaken by the students, departmentally or as part of NSS, NCC have been effective in developing students' compassion for the poor and the marginalized.

All the extension activities carried out by the institution shaped the students into responsible citizens and helped them build relationships with the community and the natural world while simultaneously boosting their self-confidence.

Ultimately, the extension programmes have been successful in training students to work together for a common cause, negotiate, communicate and manage conflict and lead others. Such programmes have effectively sensitized student volunteers towards social issues and encouraged students to do, in their capacity something to help the lesser privileged section of the society. In the process students have developed critical thinking and time management skill. Working outside the college campus and with diversified social groups allowed students to gain more confidence, a sense of autonomy and appreciation for others. In fact, all these being the necessary quality traits of a responsible future citizen, it can be claimed that the extension initiatives of the institution does the preliminary moulding of young learners into responsible future citizens.

The impact of the social extension activities extends beyond the campus. It has reached out to local communities, lending support to various causes and organisations, in normal and also in critical times, and making a real difference to the lives of people in need. Whether it is an educational outreach, environmental initiative, or humanitarian effort, the college has proved, time and again, that it is a force to reckon with.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

Ananda Chandra College has been at the forefront making contributions to the neighborhood society, environment for which the college received various awards. These awards have acted as incentives and injected motivation and encouragement to leap forward in this field.

Following are the awards received from different bodies over the years.

1. In 2020-21, NSS Unit –II of the college got second prize (silver medal) in North Bengal University zone in the online awareness campaign on SPIT FREE INDIA MOVEMENT (Pledge for life Tobacco free youth) organised by State NSS Wings, and the award was given by Sambandh Health Foundation 2020.
2. In 2020-21, Dept. of Health and Family Welfare, Govt. of West Bengal organized an online quiz on HIV/AIDS. Two of our students won awards- one stood first in the district level and the other became first in North Bengal University Zone.
3. Our students took participation in New India@75 campaign on HIV, TB & Awareness on Blood Donation, poster and essay writing competition (12th to 17th August, 2021) at district level organized by office of the Chief Medical Officer of Health, Jalpaiguri. Our students got 1st and 2nd position.
4. West Bengal State AIDS Prevention & Control Society under Dept. of Health & Family Welfare convened a district level quiz competition on 3rd August 2021. Our student got 1st position.
5. Neheru Yuva Kendra (Jalpaiguri) under Ministry of Youth Affairs & Sports, Govt. of India, organized a district level Neighbourhood Youth Parliament on 23rd February 2022. Our students participated to speak on Atmanirvar Bharat. Our college team got 2nd prize in the district.
6. Neheru Yuva Kendra (Jalpaiguri) under Ministry of Youth Affairs & Sports, Govt. of India, organized a district level Neighbourhood Youth Parliament on 20th February 2023. Our college team participated and won 1st prize in the district.
7. Department of Parliamentary Affairs, West Bengal Government organized a district level quiz contest on character building on 14.09.2022. Two of our students got 2nd prize in the contest and our college won 1st prize for its overall performance.

Name of the activity	Name of the award/recognition	Name of the awarder, Government/Government recognized body
Spit Free India (Pledge for life Tobacco free youth)	Silver Medal	Sambandh Health Foundation
District Level Quiz Competitions on HIV/AIDS	1st Prize	Department of Health and Family Welfare, Government of West Bengal
Poster and essay writing competition in New India@75 campaign on HIV, TB &	1st & 2nd Prize	Department of Health and Family Welfare, Government of West Bengal

Awareness on Blood Donation		
District Level Quiz Competitions on HIV/AIDS	1st Prize	West Bengal State Aids Prevention & Control Society under Dept. of Health & Family Welfare
District level Neighbourhood Youth Parliament, 2022	2nd Prize	Ministry of Youth Affairs & Sport., Govt. of India
District level Neighbourhood Youth Parliament, 2023	1st Prize	Ministry of Youth Affairs & Sport., Govt. of India.
District level quiz contest on character building	1st & 2nd Prize	Department of Parliamentary Affairs, Government of West Bengal

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 19

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	2	6	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 12

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The policy of the institution is to create and enhance infrastructure to facilitate effective teaching and learning process. The college is committed to offer resourceful infrastructure for holistic growth of the students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities. The institution has sufficient number of classrooms (particularly with the opening of the newly constructed Science building), laboratories, a computer centre, a central library, a seminar hall with ICT facilities, a large playground & a gymnasium for outdoor and indoor facilities and a Open Theatre.

Classrooms: There are around 38 class rooms till 2022-23 Academic session apart from the departmental rooms, seminar rooms, libraries and Science laboratories and computer laboratories for practical classes. With the opening of newly constructed Science Building, the number of classrooms has substantially increased. In 2022-23, Deptt of Mathematics and Physiology have been shifted to the Science Building whereas the shifting of other science departments are in progress.

The classrooms of Main and Science Buildings can accommodate approximately about 40-90 students. The big classrooms are well ventilated, with lots of sunlight, ideal for a crowded classroom. Some class rooms have ICT and audio facilities. The college has one smart classroom.

Central Computer Centre: There is a well-designed central computer centre with 12 computers and facilities like LCD projector, overhead projector etc which is used by students as well by the faculty members.

Central Library: The college library utilizes a space of 6948 sq. ft. with a reading room for free access of students and teachers.

Departmental ICT facilities: All the Departments have been provided with desktops/laptops with internet connection, some of which are dedicated to students only. Besides, some of the departments are provided with their own printers, LCD projectors, scanner etc.

Laboratories: There are nine laboratories for subjects - Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Physiology, Microbiology and Geography. The laboratories are upgraded with advanced laboratory equipments and have given enough space to carry out practical classes effectively.

Botany, Zoology and Geography departments have museums also.

Auditorium: The Seminar Hall is used as an auditorium at present. The seminar hall which is unique of its kind with a stage for cultural activities, has an accomodation for almost 320 people. In addition to the Seminar Hall, the college has an open theatre named as Mukta Mancha where cultural events are organised.

Indoor and Outdoor sports facilities and Gymnasium: The College has a big playground of its own where our students can practice outdoor sports .

The Boys' and Girls' Common Rooms are equipped with Indoor Games like Table Tennis and Carom. There is a well equipped Gymnasium in the college premise which the students use regularly. Yoga and fitness workshops are organized in the Gymnasium and in the playground. The length of the Gymnasium is 40 meter and the width is 20 meter. The total space of the Gymnasium is 800 square meters.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 2.61

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	9.00	2.93

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- The Central Library of A.C.College located in the first floor of the main building, offers a wide range of information resources in various formats. It currently houses a collection of over 45, 812 volumes of purchased books and 1235 donation books, including reference books. All books and other library materials are organized according to the 19th edition of the Dewey Decimal Classification Scheme. Additionally, the library has preserved a rare collection of old books published between 1780 and 1930.
- The library automation has been implemented using Koha Library Management Software (version 23.11.03) accessible at <https://acollege-staff.kohacloud.in/cgi-bin/koha/mainpage.pl>. Before Koha, the central library was automated using SOUL software (Since 2012). In 2023, we migrated from SOUL to Koha. Currently, more than 38,000 titles have been added to the software, while the remaining books are still being processed.
- A separate library webpage has been created (<https://acollege-opac.kohacloud.in/cgi-bin/koha/opac-main.pl>). This page offers various digital services and facilities, such as access to previous years' question papers, syllabi, library and N-LIST memberships, Ask librarian, and hyperlinks to numerous useful websites providing a vast array of open-access e-resources. Additionally, students can use the Online Public Access Catalogue (OPAC) to search for available books in the library.
- Since 2017, the Central Library has subscribed to N-LIST (INFLIBNET), providing teachers and students with access to e-journals, e-books, and other reading materials available through N-LIST journals and publishers (<https://nlist.inflibnet.ac.in/collegeadmin/vdashboard.php>). However, the library did not subscribe to N-LIST in 2019 and 2020 due to the pandemic and the absence of a librarian.
- Currently, the central library subscribes to 13 printed journals listed in UGC CARE, as recommended by the respective departments. Additionally, the library subscribes to 9 magazines and 4 newspapers to support students preparing for various competitive examinations. The journals and magazines are displayed within the reading room in a stack to catch the attention of the library users.
- Reading rooms are available for both teachers and students within the library premises which

provide a perfect ambience for self-study. The library has a browsing space for teachers and students with three computers and internet connectivity.

- One of the unique services offered by the library is QR code-based access. This allows students to access e-resources and check the availability of books in the library anytime and from anywhere.
- In addition, the library provides many other services such as Lending Service, Reading Room Service, Reference Service, Referral Service, Current Awareness Services (CAS), Online Public Access Catalogue (OPAC), Career Guidance Services, Best Library User Award, Old Questions Paper, Drinking Water/washroom Facilities, Library facility for outside readers, Library Orientation Programme, New arrivals (books) displays, etc.
- The college has a Library Sub-committee which acts as an advisory body and helps in decision making regarding collection development and overall quality enhancement of the library services. The meetings of the Library Committee are held on a regular basis. The library has a number of dedicated staff who are always available at the circulation counter to provide better services to the library users.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college ensures IT facilities including Wi-fi. We have a smart classroom and a digitally equipped seminar hall. The Authority has agreed to increase the number of smart classrooms as per the need of students. We have also enhanced wi-fi facility for use of students. Also, almost all of the departments have been provided computer or laptop facilities as well as anti-virus facilities as and when necessary. The College website is updated as and when required. Some departments are using LCD projector for teaching purposes. The office of our college is also using internet facilities and efforts are made to ensure almost paperless official transactions..We have a Computer Centre to meet the need of students. Also, it is worth mentioning that our Computer Science department is provided with all the facilities relating to IT. The bandwidth of the internet connection is 1000 Mbps.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 71.74

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 77

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 15.59

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
12.33	11.05	12.61	10.72	24.43

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 68.75

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4189	4169	3167	2737	1775

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.36

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
375	80	95	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.17

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
99	130	166	126	82

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1120	1275	1259	1412	864

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.62

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
6	8	9	7	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	4	2	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	7	0	4	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution has a registered Alumni Association . The members contribute significantly to the development of the institution, aiming to create a beneficial bridge between present students and alumni.

The association is guided by the mission to promote exchange of academic and cultural experiences, to motivate students to continue activities for holistic development, and to contribute financially or otherwise to any developmental initiative undertaken by the institution.

Some of the salient activities of the Alumni Association are:

- Active participation in academic exchange programmes and cultural programmes held as part of the celebration of the platinum Jubilee year of the institution.
- Donation for Covid relief operation conducted by NSS during the pandemic period.
- Funding the construction of a disabled-friendly ramp at the main entrance of the college building
- Contributing significantly to upgradation of the existing college website along with creating and uploading official data.
- Some of our Alumni serve as teaching and non teaching staff members.
- Dr. Sudip Chakraborty, an alumnus and simultaneously a faculty member of the Department of Economics , along with another alumnus, Sri Khounish Guha, started a school for the underprivileged children of the locality, “Tista Parer Vidyamandir”, during the Covid period.. This was a conscience call to help children continue their studies even when schools had been shut down during the pandemic. This philanthropic act of the alumni has motivated students to conduct classes and other social awareness programmes among the children of this newly founded school.

Alumni members also promote their alma mater’s brand and reputation and thus contribute o the growth and development of their esteemed educational institution. The successful ones become ambassadors for the institution. They use their platforms to promote the college, guide potential students, and encourage others to support the institution. In fact, it is essential for educational instiutions to cultivate strong relationships with their alumni and encourage their continued engagement and support.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision and mission of this college is to bring about the upliftment of the culturally sound students, from both reserved and unreserved categories. It has been diligently executing this vision and mission in the remote areas of North Bengal, since the pre-Independence period. including divyang students (student with physical disabilities). With the implementation of the new CBCS curriculum, the challenge to provide quality education was adequately met by the participative management of various decentralized committees. The students from economically weaker sections of society are given wavier on their college fees, either half of it is waived off or the full amount. This system is popularly known as Half Free and Full Free Studentship. In addition, a considerable number of students get financial assistance from the Student Aid Fund of the college. Ramps have been constructed, at the entrance of all college buildings, to facilitate ease of movement for Divyang students. To foster an overall holistic development along with academics, the college encourages students to participate in various extracurricular, cultural activities sports, quiz, debate, elocution and other activities conducted in college. An educational institution functions even better when it promotes the welfare of it's people, over and above, the visions of an educational policy. To this effect, the college NCC unit works actively with the mission of achieving a healthy mind in a healthy body. The college NSS works relentlessly with social welfare missions that happens to be one of the most important attribute of ideal education. Overall quality enhancement of education on all parameters is overseen by Internal Quality Assurance Cell of the institution. In the academic year 2020-2021, as per government directives, education was completely conducted online. Ananda Chandra College lived upto its vision, by slashing the fees for the students of the college, in this time period. In anticipation of the adoption of the National Education Policy 2020, the college prepared a roadmap for implementing the same. The shifting of the Science departments to the newly constructed Science Block was initiated. Library purchases happened keeping in mind the new courses of the NEP. In all, Ananda Chandra College has been instrumental in performing its role as a catalyst in the growth and dissemination of knowledge, in shaping the path of development of the youth of this region.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

There is a famous saying that, a good leader leads by example, not by force. In this very spirit, the leader of Ananda Chandra College, the Principal, methodically distributes the administration of the institution amongst important stakeholders like the teaching and non-teaching staff. One such sub-committee which was very active in the year 2021-22, was the Cultural Sub-Committee. It successfully organized events to commemorate the birthdays of eminent personalities like Swami Vivekananda, Netaji Subhas Chandra Bose, Rabindranath Tagore, etc.

In the academic year 2018-2019, we can observe that-

- i. Curriculum Development- In this academic session, the Annual and Semester curricula are being taught simultaneously. Multiple intra-departmental meetings convened to distribute the curriculum.
- ii. Teaching and Learning- The traditional classroom teaching is conducted, along with some special and invited lectures organized by various departments to enrich the students. Field trips and tours . are conducted by the Geography, Sociology, Zoology, Education and Botany departments, in various parts of West Bengal, as well as other parts of India. Museum visit is also organised for the students of Department of History.
- iii. Examination and Evaluation- Internal exams conducted by each department along the CBCS guidelines, prescribed by the University of North Bengal. These contribute to the Continuous Evaluation marks of each semester result.
- iv. Library, ICT and Physical Infrastructure- The space of the reading room was increased in dimension, thereby accommodating a larger number of students.

Through these events, the Sub-committee ensured that the various stake-holders of the institution were able to overcome the covid inertia and bring back the dynamic cultural milieu in the college. In 2022-23, the strategic plan of the college reflected in the planning for a blended mode of teaching. This was tried out in the Bengali and English departments. Curriculum based planning was undertaken. In addition to these, add-on courses in Drama and Translation were approved by the Governing Body. These were value-added courses, meant to skill the students in professional settings.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Academic reports were submitted for the years of 2018-2023 to the Principal, in the proforma prescribed according to Career Advancement Scheme guidelines. A self-appraisal report from the Non-Teaching staff was also submitted to the Principal.

To achieve the goal of a healthy mind in a healthy body, the National Social Service (NSS) unit of the College organizes yearly Dental and Ophthalmological Testing Camps for the Teaching and Non-teaching Staff. In the academic year 2021-2022, the staff of the Himalayan Mega Optical store were present in the camp with their full technical and logistic supports. In the year, 2022-2023, As a part of the students' week, Ananda Chandra College organized free health check up programme on 06.01.2023. Dr. Madhurima Ray, Sadar Hospital, Jalpaiguri was present in the programme at Seminar Hall of the college. Dr. Ray visited 40 patients consisting of students and staff of the college.

In 2021-22, Responding to the call from the State NSS cell, the volunteers of NSS unit-II of Ananda Chandra College started a Covid awareness campaign. Online and offline both platforms were used by the volunteers. They helped common people to get registration of Corona vaccine. It also plants trees all over the campus, to improve the environment of the campus. The college also has a medical officer, who is consulted from time to time, regarding the well-being of the institution. A blood donation camp was organised jointly by the National Social Service and National Cadet Corps units of the college.

Students' Aid Fund is given from the college funds to meritorious students from the EWS category.

Puja Advance and Ex-gratia are given to the casual staff of the College. Along with this, the Ananda Chandra College Cooperative Credit Society provides financial help to all staff members, in substantive posts.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 6.34

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	7	6	8

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	35	37	37	39

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits

regularly (internal and external)

Response:

No funds given to the college directly for construction of new buildings. The North Bengal Development Department is building the upcoming Science Block for the College. The Governing Body decides upon allocation of annual laboratory development and field survey grants, (including contingency grants) to different departments of the college-

1. Five Thousand Rupees, apart from Book Grants, to each arts department
2. Journal Grant of 1000-1500 Rupees to each department, as decided by the Library Committee meeting. Each department gets to choose the UGC-CARE enlisted journal which it chooses to subscribe.

These amounts are revised each year, depending on the utilization of allocated funds.

1. Repairs undertaken to maintain the infrastructure of the science departments.

GPF was provided to all teaching and non-teaching employees of the college.

The financial audit is conducted according to the following steps-

1. Gather Financial Documents. Review the systems put in place to transmit financial information to the accounting department.
2. Look at Record-Keeping.
3. Review the Accounting System.
4. Review the Internal Control Policies.
5. Compare Internal and External Records.
6. Look at Tax Records, GPF submission.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC undertakes the following activities to review and improve the teaching/learning experience of

the College-

- 1.Preparation of Academic Calendar and Lesson Plan
- 2.Facilitating Student mentoring and conducting of remedial classes
- 3.Introduction of Add-on courses as multidisciplinary value added courses supplementary to the regular degree courses
- 4.Singing of MOU's and undertaking research collaborations with other HEI's and private concerns. This is aimed at student and teacher exchange, resource sharing and job oriented training.
- 5.Conducting Academic & Administrative Audits.
- 6.Collection & analysis of feedbacks from different stakeholders about the college.
- 7.Establishment of several clubs like Nature club, Literary club, Drama Club, Quiz Club, Film Club, Eco Club.
- 8.Preparation of Green & Environment, Energy audits through College Environment Committee.
- 9.Quality enhancement of teachers through RC/OP/STC and conducting seminar/workshops on latest issues.
10. Keeping a close watch on the PSO and COs of various courses taught in the college.
11. Organizing gender sensitization programmes on contemporary issues like cyber crime, sexual harrasment at the workplace, child abuse and child trafficking.
- 12.Sensitization of the students on many relevant issues through seminar & awareness camps.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Ananda Chandra College stands as a beacon of progress in fostering gender equity within its academic realm. Through a multifaceted approach encompassing institutional policies, facilities, and cultural initiatives, the college is striving to create an environment where every student, regardless of gender, feels empowered and valued.

1. Female students are provided opportunities to participate in the National Cadet Corps (NCC). By encouraging girls to join the NCC, the college not only promotes physical fitness and discipline but also breaks traditional gender stereotypes by fostering leadership skills and a sense of camaraderie among female cadets.
 2. A separate girls' common room underscores the college's dedication to providing a safe and inclusive space for female students. Equipped with comfortable furniture and manned by a dedicated woman attendant, the common room serves as a sanctuary where female students can study, relax, and engage in meaningful conversations without fear of intrusion or harassment.
 3. With CCTV cameras strategically placed across the campus and ID card wearing mandated for students, the college prioritizes the security of its students, irrespective of gender. Moreover, the presence of security staff further reinforces the college's commitment to create a conducive learning environment free from any form of harassment or intimidation.
 4. A proper boundary wall with fencing provides a secure perimeter, while separate three-storey hostels for girls and boys ensure privacy and comfort. The Girls' Hostel is overseen by a Residential Superintendent who is a teacher highlights the personalized care and attention given to female students, ensuring their holistic development and well-being.
 5. To ensure a ragging free campus, the college mandates all students to sign an anti-ragging declaration at the time of admission and establishing an Anti-Ragging Cell to address complaints promptly. Additionally, the presence of a Women's Cell and an Internal Complaints Committee (ICC) provides female students avenues to seek guidance, support, and redressal for any grievances or concerns they may have.
 6. To promote gender equity and sensitize students extra-curricular activities, invited talks and cultural programmes are regularly arranged.
- A webinar was held on 17.09.2020 by Department of English on 'Unmasking Gender in the times of Covid-19' in collaboration with Malda College, West Bengal.
 - Students represented Jalpaiguri in an event on 'Domestic Violence on Women' conducted by West Bengal Commission for Women at Kolkata on 30.05.2022.
 - International Women's Day celebration proves the institution's unwavering support for gender

equality. In 2021-2022, a debate on the topic “Society can ensure safety to the women” took place by the students on this occasion.

- An invited talk by Smt Baby Upadhyay, Chairperson, Child Welfare Committee, Jalpaiguri was arranged for students’ sensitization on ‘Vishaka Guidelines’, ‘POSH Act’ and ‘ICC’.
- Students staged three short Drama adaptations “Chakravuha”, “Iti Arpita” and “Ajker Chandalika” on the occasion of the birth Anniversary of Rabindranath Tagore (12th May, 2023), which focusses on and thereby raises awareness on gender-centric issues.
- A Breast cancer awareness workshop facilitated by Sumita Cancer Society was conducted by Women’s Cell of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment’s for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college seeks to provide an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. Towards this effort-

1. Commemorative days like International Mother Language Day, Women's Day National Youth Day, National Science Day, Netaji Subhas Bose's birth anniversary and festivals like Saraswati puja and Christmas are celebrated. These are done with the aim of promoting the ideas of unity and harmony amidst diversity in our society and in our country.
2. The college has teaching and non-teaching staff from different parts of the state, belonging to different communities. They work together unitedly reflecting unity in diversity.
3. During Covid-19 lockdown, the teachers donated a day's salary to Chief Minister's Relief Fund to support those in need.
4. Students actively engage with local community during extension activities and outreach

programmes which address the issues related to poverty, inequality and social justice. Through NSS and NCC, students receive practical training of working in and for the community. The value of working towards the common good of society is inculcated through various activities like Tree Plantation, Blood Donation camp etc. During the Pandemic, students from NSS participated in Covid Awareness Campaign, Corona Relief Distribution Programme, etc.

5. Dr. Sudip Chakraborty, a faculty of the Department of Economics started a voluntary school “Teesta Parer Vidyamandir” for underprivileged children during lock down period. Since 2022, students of Department of Education have been voluntarily taking classes of the needy children of this school quite often. The students from the Department of Mathematics visited Korok Children Home for Boys in Race Course Para, a Govt led Juvenile correctional home for children (boys under 18 years of age). Through these outreach programmes the students gained an idea of the socioeconomic state of the areas surrounding the institution.
6. The college offers Free/Half Free Studentship and financial aid to students from economically weaker section of the societies with an aim to provide equal opportunity to all its students.
7. The college observes Independence Day, Republic Day, World Environment Day, Yoga Day, and National Youth Day to inculcate a sense of responsibility towards the country. On Independence Day and Republic Day, the teachers address the students about the significance of these days, highlighting the importance of Indian Constitution and the values, rights and duties as a citizen of the country.
8. The College organised the District Level Inter College Youth Parliament to make students aware of the functioning of the Parliament, and to help them consider relevant public issues and form their opinion on them. Sensitization of students to the constitutional obligations is also done through activities of the Electoral Club. All students take a compulsory course on Environment Studies which gives them insight into Environment Acts, Wildlife Protection Act, Forest Act, Global environmental concerns etc.
9. The Code of Conduct for students, teachers and non-teaching staff displayed in the college website lays emphasis on inclusivity and practice of harmony cutting across all socio-economic, caste, gender barriers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Practice 1:

Title: Holistic Development of Students through Extra-curricular Activities

Objectives:

1. To offer opportunities for students to learn the values of teamwork, individual/ group responsibility and fair competition,
2. To expose students to different cultures and perspectives, fostering appreciation for diversity and global awareness.
3. To develop a wide range of skills among students, not covered in curriculum.

The Context:

Extracurricular activities were deemed necessary to provide opportunities for students to develop skills, talents, and interests beyond the classroom. Extracurriculars offer students a chance to interact with peers promoting teamwork, cooperation, and socialization. These skills are essential not only for academic success but also for success in professional and personal life. Many extracurricular activities such as sports contribute to students' overall well-being and mental health.

The Practice:

Towards these goals, the college has a range of clubs, including the Drama Club, Film Club, Book Reading Club, and Eco Club, which foster communication, creativity, critical thinking, and environmental awareness among students.

Drama club provides a platform for students to express themselves creatively. Through acting, directing, writing, and various backstage roles, the students explore and develop their artistic talents.

Film club holds regular screenings of classics of world cinema. These screenings are followed by discussions where members analyze and critique the films, sharing their interpretations and insights.

The Quiz club seeks to engage both alumni and experienced quizzers into its activities. These ex-students take on the role of Quizmasters, leading monthly quizzes for current students.

The Reading club named 'Bibliophile' has been organizing discussion sessions where students and teachers engage with each other in reading, discussing and thinking together and "Meet the Author" sessions. A literary society 'Pen Poems' also exists in the college guiding and encouraging students to write poems and perform.

The Eco club, through various initiatives, empowers students to actively participate and voice their concerns regarding the environment.

Events such as college fair and inter-departmental reels competitions provide a dynamic platform for

students from diverse academic backgrounds to showcase their creative talents and innovative ideas.

Evidence of Success:

The Quiz Club has provided valuable mentoring and guidance to the students. They, as quiz masters and participants, are able to hone their skills in presenting to a larger audience.

The Film Club screens classic films, fostering cinematic appreciation and discussion among students.

The Drama Club, established in 2022 has staged four plays by May 2023. The first performance was held on International Working Women's Day Celebration, held on 3rd March, 2023. Students learn to overcome stage fright, speak in public, and perform in front of an audience, which can be invaluable skills in both personal and professional life.

Bibliophile's "Meet the Author" sessions offer students valuable opportunities to engage directly with authors, fostering insightful discussions and enriching the College's literary community. The student members of "Pen poems" society have presented their performance in some events.

The Eco Club is dedicated to promoting environmental awareness and conservation efforts among students.

Apart from the club activities, a fair, "Ananda Mela" was held in 2023 which served as a platform to foster innovation, creativity, and the spirit of entrepreneurship among students. The college organized and actively participated in district-level Youth Parliament, providing students with valuable insights into the functioning of democracy and parliamentary processes.

Many of our talented athletes have proudly represented our institution, clinching medals and prizes even in prestigious state-level, national, and even international tournaments.

Problems encountered and Resources required:

Balancing extracurricular activities with academic coursework can be challenging for students. It requires careful planning, effective time management, and a keen awareness of one's personal limits.

Limited funding and inadequate facilities further compound this challenge, often restricting the variety and quality of extracurricular activities available to students.

Practice 2:

Title: Knowledge Awaits, A smart Library Beckons

Objectives:

- Library automation and ensuring effective use of library's resources including digital resources
- To promote effective and interactive access and use of information resources for all users.

- To offer safe, comfortable, well-lighted, clean space, with adequate and appropriate seating arrangements

The Context:

The Central Library of A.C.College offers a wide range of information resources in various formats housing a collection of over 45,812 volumes of books (Except Donation books), including reference books and a rare collection of old books published between 1780 and 1930. The Library Sub-committee helps in decision making regarding collection development and overall quality enhancement of the library services.

The Practice:

- The library has been automated since 2012, first with SOUL software and then with Koha Library Management Software. Document searching facility through Web OPAC is available.
- Since 2017, it has subscribed to N-LIST alongwith printed journals, magazines and newspapers to support students preparing for various competitive examinations.
- A separate library webpage which offers various digital services and facilities, such as access to previous years' question papers, syllabi, library and N-LIST memberships, Ask librarian, and hyperlinks to numerous useful websites.
- One of the unique services offered by the library is QR code-based access
- Browsing space with three computers and internet connectivity are available for both teachers and students.

Evidence of success:

- Students can use the Online Public Access Catalogue (OPAC) to search for available books in the library.
- Students can access e-resources and check the availability of books in the library anytime and from anywhere.
- The students, teachers and ex-students are immensely benefitted by getting access to the digital services and facilities available in library web page and the hyperlinks to numerous useful websites.
- The reading room and the browsing space provide teachers and students a perfect ambience for self-study.
- The journals and magazines are displayed within the reading room in a stack to catch the attention of the library users.

Problems Encountered and Resources Required:

Shortage of staff with technical knowledge

Lack of staff in substantive posts.

Infrastructural resources required.

Although the library had subscription of N-List since 2017, it could not subscribe in 2019 and 2020 due

to the pandemic and absence of a librarian.

Future Plan: To subscribe Turnitin's comprehensive plagiarism detection services for research activities of the teachers.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Excellence across Various Domains

Ananda Chandra College, a centre of learning and culture in northern part of West Bengal, has been showing distinctiveness in various fields.

Since inception of the college, faculty members have been involved in diligent research activities along with efficient teaching. In fact, in the first decade of the college Sri R. M. Lahiri, faculty member in the Department of History, was a Ph.D. degree holder, a very rare achievement in those days. The tradition has been continuing till date as a majority of the faculty members serving in substantive posts now are doctoral degree holders. Thus, the faculty members remain associated with research and teaching activities simultaneously from the early days till today. Even today, some faculty members are officially guiding scholars in their research pursuits. Some scholars have already attained Ph.D degree under their supervision.

Our institution has a formidable team of 115 faculty members, dedicated to nurturing the minds of our students and fostering a culture of learning and growth. Dr Sudip Chakraborty, faculty, Department of Economics has been a Fulbright Visiting Professor and has taught at some of the leading universities in the USA. He has also delivered lectures at numerous colleges and universities globally.

We are one of the only institutions in the region offering Mass Communication as a subject. Moreover, our curriculum encompasses an array of specialized courses such as Microbiology, Physical Education, and Physiology, setting us apart from neighboring colleges. With 20 academic departments under our wing—comprising 9 Science subjects and 11 subjects in the humanities and social sciences—we offer a diverse spectrum of academic courses. With a sizable student population of 5000, our college community is diverse, vibrant, and bustling with activity. This large student body brings together individuals from

various backgrounds, culture, and walks of life.

The institution has been a hub of vibrant cultural activities, driven by the collective efforts of students, teachers, and non-teaching staff alike. For example, the college souvenir informs us that in 1944 a drama entitled ' Shesh Parjonto ', written by Narayan Gangopadhyaya, eminent writer as well as the then faculty member of the Department of Bengali, was staged by the students. In the following decades a number of dramas and theatres were staged, thanks to the endeavours of the teachers, non-teaching staff and students. The first English performances of William Shakespeare's plays in North Bengal, had happened in the auspices of this college in the 1970s. Carrying on that rich legacy, the Drama Club was formally convened in 2022 by Samik Dasgupta, Department of English. The Drama club has staged four plays by May 2023. These productions showcase the creative talents of students and contribute to the vibrant cultural atmosphere of the college. Sukanya Mustak, a student of this college, secured first place in the "34th State Bhawaiya Music Competition" held in Coochbehar in 2023.

Annually, the college publishes its esteemed magazine, capturing the essence of our academic achievements, cultural endeavors, and the collective spirit of our college community.

In the arena of sports, our college has a rich history of excellence. Back in 1940s Sri Runu Guha Thakurta, a student of the college, represented India in soccer in the 1951 Asiad as well as 1952 Helsinki Olympic Games. His footsteps have been followed by two students of the college namely Smt Himasri Roy and Smt Bhairabi Roy who participated in the international sports events for India. Smt. Himasri Roy represented our country as a sprinter in the 2016 ATF and SAF Games while Smt Bhairabi Roy was a national representative in the 2014 Losophony Games. Recently, in 2022 Priya Ghosh, a student of this college won gold and silver medals respectively in Yoga World Cup and International Yoga Championship held in Nepal. Another student, Shyama Mandal, won Gold medals in 200 and 400 meters, at National level East Zone Athletics Meet held in Patna in 2020-21 and in 2022-23.

Numerous former students have excelled in their respective fields. Notable alumni include Subir Sarkar, a distinguished scientist at the Saha Institute of Nuclear Physics; Debesh Roy, an acclaimed author honored with the Sahitya Akademi Award, Dr. Ananda Gopal Ghosh the historian who was awarded "Banga Ratna Samman" by the government of West Bengal, the literary critic, Dr. Asru Kumar Sikdar, recipient of diverse awards and accolades; Maloy De, an IAS officer who served as the former Chief Secretary of West Bengal; Mahendra Nath Roy, former Vice-Chancellor of Alipurduar University; Dipak Roy, Vice-Chancellor of Raiganj University, and many others.

In the realm of politics, the college's alumni have achieved notable success. Amar Roy Proadhan, an esteemed graduate, holds the remarkable distinction of being elected as a Member of Parliament eight consecutive times from 1977 to 1999. Additionally, Shri Mahendra Chandra Roy, Shri Manik Sanyal, and Shri Paresh Chandra Barman have also served as elected representatives in the Parliament. Furthermore, Shri Hitendranath Barman and Shri Nirmal Basu were elected to the legislative assembly and became esteemed members of the state cabinet. Ananta Deb Adhikary, Baccha Mohan Roy, Gobinda Roy, and Paresh Chandra Adhikary have also been elected as members of the Vidhan Sabha. Currently, Dr. Nirmal Chandra Roy, serving as the MLA of Dhupguri, is also an alumnus of this college.

Thus this college has had a profound impact not only on the academic, literary, cultural but also on the political landscape evident through the remarkable achievements of its alumni which continues even to this day.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The Institution has continued its quality enhancement initiatives with the following programmes

- An add-on course on translation studies “Translating Provincial North” was conducted.
- A two days national seminar “Art of Research Report Writing” was conducted.
- Sixth Regional Science Congress was held in collaboration with Department of Science, Technology and Bio-technology, Govt. of West Bengal.
- A two days national seminar on “Population, Development and Environmental Challenges” was conducted in collaboration with Bongiyu Bhugol Mancha.
- Departmentwise library orientation was conducted for students.
- Different outreach and extension programmes alongwith awareness programmes were conducted.

Concluding Remarks :

The founders of this institution dreamt of an education that would foster curiosity, empathy, respect, transcending socio- cultural and religious barriers. They envisaged an education that would expose students to diverse cultures and perspectives, aid them in cultivating understanding and effective communication while enabling them to promote social cohesion and inclusion. In its long journey of eighty-plus years, the institution has witnessed and overcome various vicissitudes, and has never lost sight of its mission. It has successfully completed two cycles of NAAC accreditation and is gearing up to face NAAC for its 3rd cycle of accreditation.

To this effect, the institution is pooling all its resources and harnessing the potential of all stakeholders in setting new goals and striving to achieve it.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 2077 Answer after DVV Verification: 1860</p> <p>Remark : DVV has made the necessary changes as per the documents shared by the HEI, the duplicates have been not considered.</p>																																								
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies Remark : DVV has made the changes basis the supporting shared by the HEI</p>																																								
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1038</td> <td>1141</td> <td>836</td> <td>859</td> <td>790</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1036</td> <td>1137</td> <td>836</td> <td>858</td> <td>790</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1333</td> <td>1333</td> <td>1140</td> <td>986</td> <td>986</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1038	1141	836	859	790	2022-23	2021-22	2020-21	2019-20	2018-19	1036	1137	836	858	790	2022-23	2021-22	2020-21	2019-20	2018-19	1333	1333	1140	986	986	2022-23	2021-22	2020-21	2019-20	2018-19					
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2022-23	2021-22	2020-21	2019-20	2018-19
1333	1333	1140	986	986

Remark : DVV has made the necessary changes basis the supporting and the institutional data shared by the HEI.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	7	8	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	1	0	0

Remark : DVV has made the changes basis the supporting shared by the HEI and have not considered the one with the one with no ISN no

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	5	3	7	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	2	6	1

Remark : DVV has made the changes basis the supporting shared by the HEI, DVV has not included the special camp.

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
73.50	34.45	25.51	33.13	66.57

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12.33	11.05	12.61	10.72	24.43

Remark : DVV has made the changes basis the supporting shared by the HEI

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
31	27	27	41	21

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	8	9	7	3

Remark : DVV has made the necessary changes basis the supporting shared by the HEI

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	10	1	5	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

21	7	0	4	3
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Remark : DVV has made the necessary changes basis the supporting doc. shared by the HEI, DVV has removed specific day based events

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made the changes basis the supporting shared by the HEI

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations