**Ananda Chandra College (Govt. Sponsored), Jalpaiguri**

**PERFORMANCE SELF APPRAISAL OF TEACHERS**

**YEAR OF APPRAISAL:**

1. **Name of the Faculty**  **:**
2. **Department :**
3. **Designation :**
4. **Statement of Classes taken and Leave :**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Months** | **Working Days & Attendance** | | **Leave Taken** | | | | | | **Academic Audit** | | | | **Remarks** |
| **College Open** | **Teacher Present** | **CL** | **EL** | **ML** | **CCL** | **OD** | **Total** | **Allotted Theory** | **Allotted Practical** | **Theory Taken** | **Practical Taken** |
|  | July |  |  |  |  |  |  |  |  |  |  |  |  |  |
| August |  |  |  |  |  |  |  |  |  |  |  |  |  |
| September |  |  |  |  |  |  |  |  |  |  |  |  |  |
| October |  |  |  |  |  |  |  |  |  |  |  |  |  |
| November |  |  |  |  |  |  |  |  |  |  |  |  |  |
| December |  |  |  |  |  |  |  |  |  |  |  |  |  |
| January |  |  |  |  |  |  |  |  |  |  |  |  |  |
| February |  |  |  |  |  |  |  |  |  |  |  |  |  |
| March |  |  |  |  |  |  |  |  |  |  |  |  |  |
| April |  |  |  |  |  |  |  |  |  |  |  |  |  |
| May |  |  |  |  |  |  |  |  |  |  |  |  |  |
| June |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. **Responsibilities related to Student Support:**

(Remedial/Tutorial Classes, Mentoring students etc.)

1. **Participation in Curriculum development (Chairperson/Member of BOS, Designing and development of curriculam for Add-on Courses:**
2. **University/Departmental Activities and Responsibilities (related to Assessment) performed:**

(Question Setter, Moderator, Scrutiniser, Examiner etc.)

1. **Participation in Faculty Exchange Programme/Special Lectures:**
2. **Teaching Method and Teaching Aids (ICT Tools) used:**
3. **e-resources used:**
4. **Development of e-learning delivery process/material :**
5. **Research Activities:**
6. Publication:
7. Presentation / participation in Seminar / workshop / Conference / Webinar:
8. Research Projects:
9. Research Guidance:
10. **Participation in OP/RC/STC/FIP/FDP/Training etc.**
11. **Participation in Administrative Activities:**
12. **Participation in Extension Activities**
13. **Other Activities**

I declare that the particulars given above are correct to the best of my knowledge and belief.

**Date:** **Signature of the Faculty**

**Signature of the Principal**

**Date:**